

**RICHLAND COUNTY
 HIGHWAY DEPARTMENT**
 120 Bowen Circle, Richland Center, WI 53581
OFFICE PHONE [608]647-4707
FAX [608]647-3231

Meeting of the Richland County Highway Committee

March 9, 2022

Minutes

The Regular Highway Committee meeting of March 9, 2022 was called to order at 5:30 p.m. by Chairman Steve Williamson, in the Conference Room at the Richland County Highway Department, 120 Bowen Circle, Richland Center, WI 53581.

Roll Call:

	Present	Absent		Present	Absent	Guests
Steve Williamson	✓	□	Marc Couey	✓	□	Lonnie Hach
Gary Manning	✓	□	Josh Elder	✓	□	Dave Havlik
Kerry Severson	□	✓	Lisa Mueller	✓	□	
Chad M. Cosgrove	✓	□				

2. There was proper proof of notification

3. Read & Approve the Agenda

Moved by Chad Cosgrove, seconded by Gary Manning to approve and accept the agenda. Motion carried.

4. Read & Approve Minutes from the February 9, 2022 Highway Committee Meeting

Moved by Marc Couey, seconded by Steve Williamson to approve and accept the minutes as read. Motion carried.

5. Review Voucher Listing & Approve for Payment

Total amount for unpaid bills: \$96,255.43 Pre-paid bills: \$207,290.63. Moved by Chad Cosgrove, seconded by Marc Couey to approve vouchers for payment. Motion carried.

6. Bid Opening – Truck & Chassis – Review & Award Bid

COMPANY	TOTAL COST [X1 TRUCK]	TOTAL COST [X2 TRUCKS]
ISTATE TRUCK CENTER	\$120,048	\$240,096
THOMPSON TRUCK & TRAILER	\$112,385	\$224,770
LAKESIDE INTERNATIONAL	\$113,381.54	226,763.08

Motion: Moved by Steve Williamson, seconded by Gary Manning to award the bid for Tandem Axle Truck & Chassis to Lakeside for \$113,381.54 per truck with a total purchase of 2 trucks total. Motion carried.

	FOR	AGAINST		FOR	AGAINST
Steve Williamson	✓	□	Chad M. Cosgrove	✓	□
Gary Manning	✓	□	Marc Couey	✓	□
Kerry Severson	□	□			

7. Bid Opening –Metal Culverts – Review & Award Bid

CULVERTS					CULVERTS				
DIA.	Ga.	PRICE PER FOOT			DIA.	Ga.	PRICE PER FOOT		
		Metal Culverts	Contech	True North Steel			Metal Culverts	Contech	True North Steel
12"	16	\$15.13	\$17.50	\$18.00	36"	14	\$55.43	\$63.00	\$64.80
15"	16	\$19.04	\$22.75	\$21.60	48"	12	\$103.15	\$114.00	\$117.00
18"	16	\$22.61	\$26.25	\$27.00	60"	10	\$164.99	\$192.50	\$185.40
24"	16	\$30.26	\$33.25	\$34.20	84"	8	\$283.40	\$320.50	N/A
30"	14	\$46.48	\$52.50	\$54.00	96"	8	\$322.64	\$376.00	N/A

DIA.	BANDS[PRICE EACH]		
	<i>Metal Culverts</i>	<i>Contech</i>	<i>True North Steel</i>
12"	\$22.70	\$27.00	\$18.00
15"	\$28.56	\$33.00	\$21.60
18"	\$33.92	\$39.00	\$27.00
24"	\$45.39	\$50.00	\$34.20
30"	\$69.72	\$79.00	\$43.20
36"	\$83.15	\$95.00	\$52.20
48"	\$154.73	\$171.00	\$68.40
60"	\$346.48	\$380.00	\$88.20
72"	\$413.66	\$460.00	\$106.20
84"	\$595.14	\$640.00	\$N/A
96"	\$677.54	\$750.00	\$N/A

DIA	END WALLS [PRICE EACH]		
	<i>Metal Culverts</i>	<i>Contech</i>	<i>True North Steel</i>
12"	\$72.70	\$75.00	\$71.25
15"	\$92.45	\$98.00	\$90.00
18"	\$119.75	\$121.00	\$116.25
24"	\$178.65	\$185.00	\$181.25
30"	\$305.95	\$340.00	\$350.00
36"	\$492.40	\$545.00	\$486.25
48"	\$1365.15	\$1195.00	\$991.25
60"	\$2518.45	\$2131.00	\$1761.25
72"	\$2999.75	\$2530.00	\$2098.75
84"	\$3546.80	\$3121.00	\$N/A
96"	\$4705.35	\$4150.00	\$N/A

Discussion: Sealed bids were opened and the Highway Committee took time to review and discuss the 3[three] received culvert bids.

Motion: Moved by Gary Manning, seconded by Marc Couey to award the culvert bid for delivered culverts, bands and end walls to Metal Culverts for 2022. Motion carried.

	FOR	AGAINST		FOR	AGAINST
Steve Williamson	✓	<input type="checkbox"/>	Chad M. Cosgrove	✓	<input type="checkbox"/>
Gary Manning	✓	<input type="checkbox"/>	Marc Couey	✓	<input type="checkbox"/>
Kerry Severson	<input type="checkbox"/>	<input type="checkbox"/>			

8. Workforce – Mechanic Position – Evaluate & Discuss

Discussion: The Highway Committee discussed that the Mechanic position will have to be advertised a minimum of 2[two] weeks.

Motion: Moved by Marc Couey, seconded by Gary Manning to move forward with advertising and starting the hiring process for a new mechanic. Motion carried.

	FOR	AGAINST		FOR	AGAINST
Steve Williamson	✓	<input type="checkbox"/>	Chad M. Cosgrove	✓	<input type="checkbox"/>
Gary Manning	✓	<input type="checkbox"/>	Marc Couey	✓	<input type="checkbox"/>
Kerry Severson	<input type="checkbox"/>	<input type="checkbox"/>			

9. Equipment – Tractor Rentals – Update & Discussion

Discussion: The Highway Committee was informed of the current difficult situation of finding vendors that are willing to rent tractors at this point in time.

10. Infrastructure Bill – Update & Discussion

Discussion: The Highway Commissioner informed the Highway Committee that he will be attending a workshop online tomorrow, March 10th. The Highway Committee was updated that the infrastructure bill does not include engineering cost or land acquisitions.

11. Committee – Structuring - Discussion

Discussion: This agenda item will be tabled and discussed at a future date. Currently it is still in the works and at this time the details are still unclear.

12. Employee Status – Approve Probationary Status to Full-Time Status of Shop Foreman

Motion: Moved by Marc Couey, seconded by Kerry Severson to approve probationary status to full-time status of Dave Havlik, Shop Foreman. Motion carried.

	FOR	AGAINST		FOR	AGAINST
Steve Williamson	✓	<input type="checkbox"/>	Chad M. Cosgrove	✓	<input type="checkbox"/>
Gary Manning	✓	<input type="checkbox"/>	Marc Couey	✓	<input type="checkbox"/>
Kerry Severson	✓	<input type="checkbox"/>	[Kerry now present @ 6:18 p.m.]		

13. Commissioner’s report

- a. **State-** State crews are currently brushing and patching, as well as maintaining winter readiness.
- b. **County-** County crews have also been maintaining winter readiness as well as brushing, patching and looking into purchasing a chipper. [Not purchasing at this time]

Other Business

-State Superintendent – Upgrading Pickup Truck: With trade-in the total cost will be \$37,074.00.

Motion: Moved by Gary Manning, seconded by Chad Cosgrove to purchase the pick-up truck from Sleepy Hollow Auto Sales in Viroqua, trading in the previously used State Superintendent pick-up truck, for a total purchase of \$37,074.00. Motion carried.

	FOR	AGAINST		FOR	AGAINST
Steve Williamson	✓	<input type="checkbox"/>	Chad M. Cosgrove	✓	<input type="checkbox"/>
Gary Manning	✓	<input type="checkbox"/>	Marc Couey	✓	<input type="checkbox"/>
Kerry Severson	✓	<input type="checkbox"/>			

The next regular Highway Committee meeting will be held, **Wednesday, April 13th, 2022 @ 5:30 p.m.**

Motion to adjourn the meeting by Steve Williamson, seconded by Chad Cosgrove. Motion carried.

Chairman Steve Williamson adjourned the meeting at 6:45 p.m.

Minutes taken by Lisa Mueller