

HIGHWAY COMMITTEE
STEVE WILLIAMSON – CHAIRMAN
17998 State Hwy 60, Blue River
GARY MANNING– V. CHAIRMAN
27321 Manning Ln., Richland Center
KERRY SEVERSON–SECRETARY
2250 US Hwy 14 E, Richland Center
CHAD M, COSGROVE
1513 Rainbow Dr., Richland Center
MARC COUEY
23372 Bomkamp Rd., Muscoda, WI

**RICHLAND COUNTY
HIGHWAY DEPARTMENT**
120 Bowen Circle, Richland Center, WI 53581
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State Patrol Superintendent
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County Patrol Superintendent
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LISA MUELLER
Bookkeeper
CERRESA NIMOCKS
Office Clerk
GLEN NIEMEYER
Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE MEETING
December 8, 2021
MINUTES

The Regular Highway Committee meeting of December 8, 2021 was called to order at 5:30 p.m. by Chairman Steve Williamson, in the Conference Room at the Richland County Highway Dept., 120 Bowen Circle, Richland Center, WI 53581.

Present were:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marc Couey | <input checked="" type="checkbox"/> Gary Manning |
| <input checked="" type="checkbox"/> Kerry Severson | <input checked="" type="checkbox"/> Josh Elder |
| <input checked="" type="checkbox"/> Chad Cosgrove | <input checked="" type="checkbox"/> Lisa Mueller |
| <input checked="" type="checkbox"/> Steve Williamson | |

2. There was Proper Proof of Notification

3. Read and Approve the Agenda

Moved by Gary Manning, seconded by Kerry Severson to approve and accept the agenda. Motion carried.

4. Read & Approve Minutes from the November 10, 2021 Highway Committee Meeting

Moved by Marc Couey, seconded by Steve Williamson to approve and accept the minutes as read. Motion carried.

5. Review Voucher Listing and Approve for Payment

Total amount for unpaid bills: \$51,715.90 Pre-paid bills: \$197,666.05. Moved by Gary Manning, seconded by Chad Cosgrove to approve vouchers for payment. Motion carried.

6. WI Surplus MF Tractor – Update & Discussion

Discussion: The purchaser, from the WI Surplus Auction, has declined the offer presented. The Highway Department has reimbursed the purchaser the amount the MF Tractor was purchased for less the auction fees. Everything has been signed-off on and the agenda item is closed.

7. L.R.I.P. –Update & Discussion

Discussion: Total state allocated funds were \$102,499. Out of that total the following was awarded:

- Town of Akan \$33544.00
- Town of Richland \$67,649.43

Richland County Highway was also awarded two applications:

- 1) CTH W - 2.7 miles, hot mix only
- 2) CTH OO - 3 miles, 90/10 split, hot mix only

8. Townships – Discuss Contract Work

Discussion: The Highway Department is proceeding forward with possible contract work with the Town of Westford as well as the Town of Richland.

9. Move into Closed Session Pursuant Wisconsin state Statue 19.85(1)(c) for the Purpose of Employee Personnel Issue

Motion: Moved by Marc Couey, seconded by Chad Cosgrove to move into Closed session. Motion carried.

	FOR	AGAINST		FOR	AGAINST
Steve Williamson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Chad M. Cosgrove	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gary Manning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Marc Couey	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kerry Severson	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

10. Move into Open Session

Motion: Moved by Marc Couey, seconded by Chad Cosgrove to move into Open session. Motion carried.

	FOR	AGAINST		FOR	AGAINST
Steve Williamson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Chad M. Cosgrove	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gary Manning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Marc Couey	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kerry Severson	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

11. Possible Action on Closed Session

No action taken.

12. Winter Road School – Conference Information/Attendance

Discussion: Winter Road School conference is from January 17th-January 19th. If any Highway Committee member would like to attend they will need to let the Highway Department Bookkeeper know as soon as possible.

13. Mini Excavator – Purchase vs Lease Discussion

Discussion: The Highway Department has been discussing the removal/replacement of old and outdated equipment. The Highway Department will move forward with getting pricing and leasing quotes.

14. Interviews – Set Date(s)

Discussion: Interview date will be December 15th, 2021 starting at 3:00p.m. Agenda’s will be sent out.

13. Commissioner’s report

- a. **State-** State crews have been working on winter readiness, brine and brushing.
- b. **County-** County crews have also been working on winter readiness, building maintenance and brushing.

Other Business

Discussion of 2022 Committee Meeting Dates/Times – Second Wednesday of every month starting at 5:30 p.m. only for the months of January through April 2022.

The next regular Highway Committee meeting will be held, **Wednesday, January 12, 2022 @ 5:30 p.m.**

Motion to adjourn the meeting by Kerry Severson, seconded by Chad Cosgrove. Motion carried.

Chairman Steve Williamson adjourned the meeting at 7:02 p.m.

_____ Kerry Severson – Secretary / Lisa Mueller