

HIGHWAY COMMITTEE  
STEVE WILLIAMSON – CHAIRMAN  
17998 State Hwy 60, Blue River  
GARY MANNING– V. CHAIRMAN  
27321 Manning Ln., Richland Center  
KERRY SEVERSON–SECRETARY  
2250 US Hwy 14 E, Richland Center  
CHAD M, COSGROVE  
1513 Rainbow Dr., Richland Center  
MARC COUEY  
23372 Bomkamp Rd., Muscoda, WI

**RICHLAND COUNTY  
HIGHWAY DEPARTMENT**  
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County Patrol Superintendent  
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**LISA MUELLER**  
Bookkeeper  
**CERRESA NIMOCKS**  
Office Clerk  
**GLEN NIEMEYER**  
Parts Clerk

**RICHLAND CO. HIGHWAY COMMITTEE MEETING**  
November 10, 2021  
**MINUTES**

The Regular Highway Committee meeting of November 10, 2021 was called to order at 5:30 p.m. by Chairman Steve Williamson, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

<input checked="" type="checkbox"/> Marc Couey	<input checked="" type="checkbox"/> Josh Elder
<input checked="" type="checkbox"/> Kerry Severson	<input checked="" type="checkbox"/> Lisa Mueller
<input checked="" type="checkbox"/> Chad Cosgrove	<input checked="" type="checkbox"/> Dave Pautzloff
<input checked="" type="checkbox"/> Steve Williamson	<input checked="" type="checkbox"/> Aaron Palmer
<input checked="" type="checkbox"/> Gary Manning	

**2. There was Proper Proof of Notification**

**3. Read and Approve the Agenda**

Moved by Chad Cosgrove, seconded by Marc Couey to approve and accept the agenda. Motion carried.

**4. Read & Approve Minutes from the October 6, 2021 Highway Committee Meeting**

Moved by Marc Couey, seconded by Gary Manning to approve and accept the minutes as read. Motion carried.

**5. Review Voucher Listing and Approve for Payment**

Total amount for unpaid bills: \$86,681.17 Pre-paid bills: \$261,417.95. Moved by Gary Manning, seconded by Chad Cosgrove to approve vouchers for payment. Motion carried.

**6. Ayres Associates – Presentation and Discussion on CTH D Bridges**

Discussion: Dave Pautzloff of Ayres Associates presented to the Highway Committee a single span bridge plan for CTH D. Dave also presented many smaller structures and options for CTH E bridges. A study would need to be done to figure out which option is the most cost effective first,

**7. Westbrook Associate Engineers – Presentation and Discussion on 2022 Bridge Inspections**

Discussion: Aaron Palmer presented to the Highway Committee on behalf of Westbrook Associate Engineers. The Highway Committee discussed continuing services with Westbrook and that the Highway Department currently has 155 bridges due for inspection.

Motion: Moved by Gary Manning, seconded by Chad Cosgrove to continue bridge inspection services with Westbrook Associate Engineers for 2022 at the cost of \$150 per bridge. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Marc Couey	X	
Chad M. Cosgrove	X	

**8. Sand and Salt Shed – Bid Acquiring and Discussion**

Discussion: The Highway Department is approved for \$300,000 Capital borrowing.

Motion: Moved by Chad Cosgrove, seconded by Gary Manning for the Highway Commissioner to proceed forward with acquiring bids of a sand/salt shed. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Marc Couey	X	
Chad M. Cosgrove	X	

**9. L.R.I.P. -Update**

Discussion: The Highway Commissioner stated that the total allocation for L.R.I.P was \$102,499 for townships. At the meeting held November 4, 2021 in the Highway Department Conference Room. The Town of Akan was awarded the amount of \$34,849.71, the Town of Richland was awarded \$67,649.00. \$119,456.94 was allocated to County funds and will go towards 2.7 miles of CTH W in 2022.

**10. Winter Road School – Conference Information/Attendance Request**

Discussion: The Highway Commissioner requested approval from the Highway Committee for attendance at the Winter Road School Conference at a higher room rate that what is approved by County Policy. Winter Road School is January 17-19, 2022 in Wisconsin Dells and the Deadline for registration is December 12, 2021 for any committee members who wish to attend.

Motion: Moved by Marc Couey, seconded by Gary Manning to approve the Highway Commissioner to attend the 2022 Winter Road School Conference at the higher room rate. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Marc Couey	X	
Chad M. Cosgrove	X	

**11. WI Surplus MF Tractor – Update and Discussion**

Discussion: The Highway Department listed the Massey Ferguson on WI surplus for \$18,000 and the online auction buyer is disputing the items online listed advertising.

Motion: Moved by Gary Manning, seconded by Kerry Severson to start the negotiation process with the online auction buyer. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Marc Couey	X	
Chad M. Cosgrove	X	

**13. Commissioner’s report**

- a. **State-** State crews have been working on getting equipment ready for winter and the first snow fall. State crews have also been busy working on STH 130 bridge.
- b. **County-** County crews have been hauling loads of sand for screening, mixing and piling it road ready for winter. County crews have also been busy mowing.

**Other Business**

Discussion of CTH A – Starting on pavement analysis and engineering work with SEH.  
- 8.1 miles from CTH Z to CTH I

The next regular Highway Committee meeting will be held, **Wednesday, December 8, 2021 @ 5:30 p.m.**

Motion to adjourn the meeting by Kerry Severson, seconded by Steve Williamson. Motion carried.

Chairman Steve Williamson adjourned the meeting at 7:24 p.m.