

HIGHWAY COMMITTEE
STEVE WILLIAMSON – CHAIRMAN
 17998 State Hwy 60, Blue River
GARY MANNING– V. CHAIRMAN
 27321 Manning Ln., Richland Center
KERRY SEVERSON–SECRETARY
 2250 US Hwy 14 E, Richland Center
CHAD M, COSGROVE
 1513 Rainbow Dr., Richland Center
MARC COUEY
 23372 Bomkamp Rd., Muscoda, WI

**RICHLAND COUNTY
 HIGHWAY COMMISSION**
120 Bowen Circle, Richland Center, WI 53581
OFFICE PHONE (608) 647-4707
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JOSH ELDER
 Highway Commissioner
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LONNIE HACH
 State Patrol Superintendent
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DERRICK BROWN
 County Patrol Superintendent
 Cell Phone #608-475-0032
LISA MUELLER
 Bookkeeper
CERRESA NIMOCKS
 Office Clerk
GLEN NIEMEYER
 Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE MEETING
 October 6, 2021
MINUTES

The Regular Highway Committee meeting of October 6, 2021 was called to order at 5:00 p.m. by Chairman Steve Williamson, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marc Couey | <input checked="" type="checkbox"/> Gary Manning |
| <input checked="" type="checkbox"/> Kerry Severson | <input checked="" type="checkbox"/> Josh Elder |
| <input checked="" type="checkbox"/> Chad Cosgrove | <input checked="" type="checkbox"/> Lisa Mueller |
| <input checked="" type="checkbox"/> Steve Williamson | |

2. There was Proper Proof of Notification

3. Read and Approve the Agenda

Moved by Marc Couey, seconded by Gary Manning to approve and accept the agenda. Motion carried.

4. Read & Approve Minutes from the September 8, 2021 Highway Committee Meeting

Moved by Marc Couey, seconded by Gary Manning to approve and accept the minutes as read. Motion carried.

5. Review Voucher Listing and Approve for Payment

Total amount for unpaid bills: \$183,936.09 Pre-paid bills: \$434,006.36. Moved by Gary Manning, seconded by Chad Cosgrove to approve vouchers for payment. Motion carried.

6. Bids-Review and Award Truck Sander Bids

Discussion: The Highway Committee opened and reviewed bids received from Universal and Monroe.

Company	Price
Universal Truck Equipment	\$25,618
Monroe Truck Equipment	\$29,134

Motion: Moved by Marc Couey, seconded by Chad Cosgrove to award the truck sander bid to Universal Truck Equipment for \$25,318. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Marc Couey	X	
Chad M. Cosgrove	X	

7. Employee Status-Approve Probationary to Full-Time Status of Two Employees

Motion: Moved by Chad Cosgrove, seconded by Marc Couey to approve and move Dave Havlik and Brandon Adams from Probationary to Full-Time Status. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Marc Couey	X	
Chad M. Cosgrove	X	

8. Intersection of CTH U & CTH F – Update and Discussion

Discussion: The Highway Department is still researching options and this is an ongoing discussion.

9. Fairgrounds-Discuss Bill for Derby Pit

Discussion: The Highway Commissioner informed the Highway Committee that the total of the bill for the Fairgrounds derby pit is \$1,408.62.

Motion: Moved by Gary Manning, seconded by Chad Cosgrove to forgive the debt. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Marc Couey	X	
Chad M. Cosgrove	X	

10. CTH H Bridge Project-Update

Discussion: All paving for the CTH H Bridge Project will be covered.

11. Safety Equipment-Discussion

Discussion: The Highway Department is looking into purchasing safety apparel for all employees.

Motion: Moved by Marc Couey, seconded by Chad Cosgrove to approve the Highway Department to purchase all the employees’ safety apparel. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Marc Couey	X	
Chad M. Cosgrove	X	

12. Move into Closed Session 19.85(1)(c) of the Wisconsin State Statutes for the Purpose of a Job Interviews and Employee Personnel Issue

Motion: Moved by Marc Couey, seconded by Gary Manning to move into Closed session. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Marc Couey	X	
Chad M. Cosgrove	X	

Motion: Moved by Marc Couey, seconded by Chad Cosgrove to move into Open session. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Marc Couey	X	
Chad M. Cosgrove	X	

Motion: Moved by Gary Manning, seconded by Chad Cosgrove to offer the open patrolman/equipment operator positions to Chris Shelton and Mark Clark. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Marc Couey	X	
Chad M. Cosgrove	X	

13. Commissioner’s report

- a. **State-** State crews have been working on bridges and bridge approaches as well as working on section work.
- b. **County-** County crews have been helping with state paving, ditching, culvert repair as well as mowing.

Other Business

No Other Business to discuss.

The next regular Highway Committee meeting will be held, **Wednesday, November 10, 2021 @ 5:30 p.m.**

Motion to adjourn the meeting by Gary Manning, seconded by Marc Couey. Motion carried.

Chairman Steve Williamson adjourned the meeting at 7:20 p.m.

_____ Kerry Severson – Secretary / Lisa Mueller