

HIGHWAY COMMITTEE
STEVE WILLIAMSON – CHAIRMAN
 17998 State Hwy 60, Blue River
GARY MANNING– V. CHAIRMAN
 27321 Manning Ln., Richland Center
KERRY SEVERSON–SECRETARY
 2250 US Hwy 14 E, Richland Center
CHAD M, COSGROVE
 1513 Rainbow Dr., Richland Center
MARC COUEY
 23372 Bomkamp Rd., Muscoda, WI

**RICHLAND COUNTY
 HIGHWAY COMMISSION**
120 Bowen Circle, Richland Center, WI 53581
OFFICE PHONE (608) 647-4707
FAX (608) 647-3231

JOSH ELDER
 Interim Highway Commissioner
 Cell Phone# 608-604-7624
LONNIE HACH
 State Patrol Superintendent
 Cell Phone#608-604-7623
DERRICK BROWN
 County Patrol Superintendent
 Cell Phone #608-475-0032
LISA MUELLER
 Bookkeeper
CERESA NIMOCKS
 Office Clerk
GLEN NIEMEYER
 Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE MEETING

September 8, 2021
MINUTES

The Regular Highway Committee meeting of September 8, 2021 was called to order at 5:30 p.m. by Chairman Steve Williamson, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marc Couey | <input checked="" type="checkbox"/> Gary Manning |
| <input checked="" type="checkbox"/> Kerry Severson | <input checked="" type="checkbox"/> Josh Elder |
| <input type="checkbox"/> Chad Cosgrove | <input checked="" type="checkbox"/> Lisa Mueller |
| <input checked="" type="checkbox"/> Steve Williamson | <input checked="" type="checkbox"/> Jamie Koch |

2. There was Proper Proof of Notification

3. Read and Approve the Agenda

Moved by Gary Manning, seconded by Marc Couey to approve and accept the agenda. Motion carried.

4. Read & Approve Minutes from the August 11, 2021 Highway Committee Meeting

Moved by Gary Manning, seconded by Marc Couey to approve and accept the minutes as read with one typo correction to be made on the top of page two. Motion carried.

5. Review Voucher Listing and Approve for Payment

Total amount for unpaid bills: \$256,642.53 Pre-paid bills: \$153,016.87. Moved by Steve Williamson, seconded by Gary Manning to approve vouchers for payment. Motion carried.

6. Discussion – Passengers in Trucks

Discussion: The Highway Committee discussed allowing the Commissioner and both Superintendents to carry passenger’s/family members in Department issued trucks on route to and/or from work within reason. Currently there is no policy.

Motion: Moved by Gary Manning, seconded by Marc Couey to support passengers in the Commissioner and both Patrol Superintendents assigned vehicles as long as insurance states there is no liability to the County. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Marc Couey	X	
Chad M. Cosgrove	-Not Present-	

7. Acquiring Township Work

Discussion: The Highway Commissioner discussed with the Highway Committee how it would be a good idea to open business relationships with Townships. The Commissioner also discussed how he would like the work to be done via a specified and signed contract between parties. There would be no plowing involved and the main business the Highway Department would be looking at doing would be seal coating, ditching, mowing, brushing and possibly paving.

8. Discussion of Various County & State Roads - Facebook

Discussion: The Highway Department would like to create a Facebook page to inform the public of work being done within the County. The Highway Committee reviewed and discussed the WisDOT Improvement Program for 2021-2028. The Commissioner also discussed with the Highway Committee that the Highway Department will be developing a county road 5-year plan and that seal coating will be maintained to 15-20 miles of road.

9. CTH O – Project Update

Discussion: The Highway Commissioner informed the Highway Committee that the CTH O Project is moving forward with segment one of the three segment project. Segment one will start a CTH O/CTH OO to Cardinal Crest. Engineering cost is the Highway Departments responsibility. \$1M construction with 80/20 funding. Construction to start with feet on the ground in 2023. The Commissioner discussed that he will be meeting with Senator Howard Marklein to earmark the project and request possible additional funding.

10. Intersection of CTH F & CTH U –ATV Traffic on CTH X –Melissa Luck

Discussion: This agenda item is being postponed until the October 6th meeting.

11. Sander Bids

Discussion: The Highway Committee opened and reviewed the bids received from Universal Equipment and Monroe Equipment. Bid specification sheets were modified and/or changed and were not able to be compared equally.

Motion: Moved by Marc Couey, seconded by Gary Manning to re-bid the sanders with specifications that make the bid sheets equal. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Marc Couey	X	
Chad M. Cosgrove	-Not Present-	

12. Move into Closed Session 19.85(1)(c) of the Wisconsin State Statutes for the Purpose of a Personnel Issue

Motion: Moved by Marc Couey, seconded by Gary Manning to move into Closed session. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Marc Couey	X	
Chad M. Cosgrove	-Not Present-	

Motion: Moved by Gary Manning, seconded by Marc Couey to move into Open session. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Marc Couey	X	
Chad M. Cosgrove	-Not Present-	

Motion: Moved by Marc Couey, seconded by Gary Manning to move forward with possible action over employee. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson		X
Marc Couey	X	
Chad M. Cosgrove	-Not Present-	

13. Discussion of Half-Ton Pickup

Discussion: The Highway Committee discussed meeting item 9 from the July 8th,2020 meeting minutes. It was discussed that this motion needs clarification and amending.

Motion: Moved by Marc Couey, seconded by Gary Manning to amend the motion made in the item 9 meeting minutes from the July 8th,2020 meeting. To clarify the motion better, it needs to state that the previous Highway Commissioner, Roger Petrick, had permission to seek bids *and purchase* a new half-ton, V8, pickup truck. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Marc Couey	X	
Chad M. Cosgrove		-Not Present-

14. Commissioner's report

- a. **State-** State crews have completed safety mowing. They have also completed brushing and tree removal around the Lone Rock bridges for historical purposes. State crews finished asphalt capping on STH 130 & STH 56. Continued work on brushing, mowing, patching & bridge repair.
- b. **County-** County crews have completed all of their performance reviews. Finished seal coating 26 miles of road as well as shouldering of new blacktop and seal coated roads. Minor township grader work.

Other Business

- Fairgrounds (Volunteers for Demo Set-up/Tear-down)
- Continuing work with Ayres Associates on CTH D

The next regular Highway Committee meeting will be held, **Wednesday, October 6, 2021 @ 5:30 p.m.**

Motion to adjourn the meeting by Gary Manning, seconded by Marc Couey. Motion carried.

Chairman Steve Williamson adjourned the meeting at 7:58 p.m.

_____ Kerry Severson – Secretary / Lisa Mueller