

HIGHWAY COMMITTEE
STEVE WILLIAMSON – CHAIRMAN
17998 State Hwy 60, Blue River
GARY MANNING– V. CHAIRMAN
27321 Manning Ln., Richland Center
KERRY SEVERSON–SECRETARY
2250 US Hwy 14 E, Richland Center
CHAD M, COSGROVE
1513 Rainbow Dr., Richland Center
MARC COUEY
23372 Bomkamp Rd., Muscoda, WI

**RICHLAND COUNTY
HIGHWAY COMMISSION**
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JOSH ELDER
Interim Highway Commissioner
Cell Phone# 608-604-7624
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State Patrol Superintendent
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DERRICK BROWN
County Patrol Superintendent
Cell Phone #608-475-0032
LISA MUELLER
Bookkeeper
CERRESA NIMOCKS
Office Clerk
GLEN NIEMEYER
Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE MEETING

August 11, 2021
MINUTES

The Regular Highway Committee meeting of August 11, 2021 was called to order at 5:30 p.m. by Chairman Steve Williamson, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

- | | |
|--|--|
| <input type="checkbox"/> Marc Couey | <input checked="" type="checkbox"/> Lisa Mueller |
| <input checked="" type="checkbox"/> Kerry Severson | |
| <input checked="" type="checkbox"/> Chad Cosgrove | |
| <input checked="" type="checkbox"/> Steve Williamson | |
| <input checked="" type="checkbox"/> Gary Manning | |
| <input checked="" type="checkbox"/> Josh Elder | |

2. There was Proper Proof of Notification

3. Read and Approve the Agenda

Moved by Chad Cosgrove, seconded by Gary Manning to approve and accept the agenda. Motion carried.

4. Read & Approve Minutes from the July 15, 2021 Highway Committee Meeting

Moved by Gary Manning, seconded by Chad Cosgrove to approve and accept the minutes as read. Motion carried.

5. Review Voucher Listing and Approve for Payment

Total amount for unpaid bills: \$411,305.63 Pre-paid bills: \$278,047.27. Moved by Gary Manning, seconded by Chad Cosgrove to approve vouchers for payment. Motion carried.

6. Budget – Review and Discussion

Discussion: Highway Committee reviewed the budget as resented and discussed many budget topics.

7. Office Clerk Position – Update and Discussion

Discussion: The Highway Committee discussed that overtime for the bookkeeper could cost more than the regular hours for the Office Clerk. Moved by Chad Cosgrove, seconded by Gary Manning to present to Finance and Personnel the reinstatement of the Highway Office Clerk's hours to 35 starting January 2022. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Chad M. Cosgrove	X	
Marc Couey	-Not Present-	

8. Bridge Applications - Update

Discussion: Bridge Consultant and Representative from Ayres Associates gave a presentation discussing a couple of bridge program options. Ayres Associates would like to do more work with Richland County in the future and will look into the cost for 2 bridges located on County Highway E. As of this time there

were currently no bridges in Richland County that met the Bridge application criteria to be accepted into the program.

9. Equipment Purchases – Review and Discuss Purchase of truck Sander(s)

Discussion: The Highway Commissioner discussed with the Highway Committee that three plow trucks had been bidded and ordered earlier this year but only two were bidded with sanders when all three needed to be. The Highway Department would like to put out bids for one sander. Motion by Steve Williamson, seconded by Gary Manning to start the bidding process for one new sander. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Chad M. Cosgrove	X	
Marc Couey	-Not Present-	

10. Fairgrounds – discussion about Requested Assistance for County Fair

Discussion: The Fairgrounds Department is requesting labor and equipment from the Highway Department for assistance with the creation/maintenance of the County Fair derby pit. Motion by Steve Williamson, seconded by Gary Manning to approve the donation of the Highway Departments labor and equipment to assist in building a derby pit for the Richland County Fair. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Chad M. Cosgrove	X	
Marc Couey	-Not Present-	

11. Used Equipment – Discuss Possible Sale of Used Guard Rail

Discussion: The Highway Committee discussed putting all surplus of supplies such as culverts, guard rail, used posts, etc., on the Wisconsin Surplus online auction at the same time the Highway Department puts the Dozer up for online auction. This agenda item will be discussed further at a later date.

12. Symons – update and Discussion about Outstanding Balance

Discussion: The Highway Committee discussed the outstanding balance still owed by Symons. Motion by Kerry Severson, seconded by Chad M. Cosgrove to draft a resolution to take money from the General Fund to pay off half of the outstanding balance still owed by Symons. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Chad M. Cosgrove	X	
Marc Couey	-Not Present-	

17. Commissioner’s report

- a. **State-** State crews have been working on the CTH T Bridge, patching on STH 14, bridge sealing, culvert replacement on STH 56 and safety mowing. Proceeding with asphalt capping of STH 130 which is expected to start on 8/23.
- b. **County-** County crews have been working on the CTH U and the Elk Creek Projects. Currently the shouldering machine is down but is in the process of be fixed. Seal coating will be starting next.

Other Business

The next regular Highway Committee meeting will be held, **Wednesday, October 6, 2021 @ 5:30 p.m.**

Motion to adjourn the meeting by Gary Manning, seconded by Chad M. Cosgrove. Motion carried.

Chairman Steve Williamson adjourned the meeting at 7:21 p.m.