

HIGHWAY COMMITTEE  
**STEVE WILLIAMSON – CHAIRMAN**  
 17998 State Hwy 60, Blue River  
**GARY MANNING– V. CHAIRMAN**  
 27321 Manning Ln., Richland Center  
**KERRY SEVERSON–SECRETARY**  
 2250 US Hwy 14 E, Richland Center  
**CHAD M, COSGROVE**  
 1513 Rainbow Dr., Richland Center  
**MARC COUEY**  
 23372 Bomkamp Rd., Muscoda, WI

**RICHLAND COUNTY  
 HIGHWAY COMMISSION**  
*120 Bowen Circle, Richland Center, WI 53581*  
**OFFICE PHONE (608) 647-4707**  
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**JOSH ELDER**  
 Interim Highway Commissioner  
 Cell Phone# 608-604-7624  
**LONNIE HACH**  
 State Patrol Superintendent  
 Cell Phone#608-604-7623  
**DERRICK BROWN**  
 County Patrol Superintendent  
 Cell Phone #608-475-0032  
**LISA MUELLER**  
 Bookkeeper  
**CERRESA NIMOCKS**  
 Office Clerk  
**GLEN NIEMEYER**  
 Parts Clerk

**RICHLAND CO. HIGHWAY COMMITTEE MEETING**

July 15, 2021  
**MINUTES**

The Regular Highway Committee meeting of July 15, 2021 was called to order at 5:30 p.m. by Chairman Steve Williamson, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Marc Couey       | <input checked="" type="checkbox"/> Clinton Langreck |
| <input checked="" type="checkbox"/> Kerry Severson   | <input checked="" type="checkbox"/> Aaron Palmer     |
| <input type="checkbox"/> Chad Cosgrove               |  |
| <input checked="" type="checkbox"/> Steve Williamson |  |
| <input checked="" type="checkbox"/> Gary Manning     |  |
| <input checked="" type="checkbox"/> Josh Elder       |  |

**2. There was Proper Proof of Notification**

**3. Read and Approve the Agenda**

Moved by Marc Couey, seconded by Gary Manning to approve and accept the agenda. Motion carried.

**4. Read & Approve Minutes from the June 9 and July 6, 2021 Highway Committee Meetings**

Moved by Gary Manning, seconded by Marc Couey to approve and accept the minutes as read. Motion carried.

**5. Review Voucher Listing and Approve for Payment**

Total amount for unpaid bills: \$229,886.42 Pre-paid bills: \$173,174.43. Moved by Marc Couey, seconded by Gary Manning to approve vouchers for payment. Motion carried.

**6. Presentation and Discussion by Aaron Palmer from Westbrook Associated**

Discussion: Aaron Palmer is the bridge program manager and discussed with the Highway Committee that there are 220 County bridges, 3 bridges eligible for the LRIP program. This bridge program runs until October 15, 2021.

**7. Discuss and Review Opening ATV/UTV Routes on all County Highway Roads**

Discussion: The Highway Committee discussed that currently Bloom, Sylvan and Akan Townships are not open to ATV/UTV traffic. Motion made by Marc Couey, seconded by Gary Manning to make an amendment to the original ordinance to open all county roads for ATV/UTV use. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	-Not Present-	
Chad M. Cosgrove	-Not Present-	
Marc Couey	X	

**8. Approve Probationary Status of Temporary Summer Employee**

Motion by Marc Couey, seconded by Gary Manning to approve status of temporary summer employee Robert Skor from a rate of \$11.40 to \$11.66. Motion carried.

	FOR	AGAINST
Steve Williamson	X	

Gary Manning	X
Kerry Severson	-Not Present-
Chad M. Cosgrove	-Not Present-
Marc Couey	X

**9. Approve 2 Year Rate for Patrolman/Equipment Operator**

Motion by Marc Couey, seconded by Gary Manning to approve the 2-year rate of patrolman/equipment operator Ron Starr. Approving a rate change of \$19.42 to \$19.85. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson		-Not Present-
Chad M. Cosgrove		-Not Present-
Marc Couey	X	

**10. Approve Probationary Status to Full-Time Status of State Superintendent**

Motion by Gary Manning, seconded by Marc Couey to approve the Full-Time status of State Superintendent Lonnie Hach. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson		-Not Present-
Chad M. Cosgrove		-Not Present-
Marc Couey	X	

**11. Review and Discuss Relisting Case Track Dozer for Surplus**

Discussion: The Interim Highway Commissioner discussed with the Highway Committee that the Case Track Dozer didn't reach the minimum selling price on Wisconsin Surplus. Motion by Gary Manning, seconded by Marc Couey, to have the Highway Department try to sell and advertise the Case Track Dozer locally. Once all local advertising has been exhausted then relist the Case Track Dozer on Wisconsin Surplus in October. Motion Carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson		-Not Present-
Chad M. Cosgrove		-Not Present-
Marc Couey	X	

**12. Budget Review and Discussion**

Discussion: The Interim Highway Commissioner discussed with the Highway Committee that there is a 6.88% increase in wages as well as a 7% increase in insurance. The budget is capped the same as 2021.

**13. Discussion of Highway Office Clerk Position**

Discussion: The Interim Highway Committee would like a detailed breakdown of the Office Clerks job duties.

**14. Move into Closed Session 19.85(1)(c) of the Wisconsin State Statutes for the Purpose of Reviewing Job Applications**

Moved by Marc Couey, seconded by Gary Manning to move into Closed session. Motion Carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Chad M. Cosgrove		-Not Present-
Marc Couey	X	

**15. Move into Open Session**

Moved by Marc Couey, seconded by Gary Manning to move into Open session. Motion Carried

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Chad M. Cosgrove		-Not Present-
Marc Couey	X	

**16. Set Interview Dates**

Administrator Clinton Langreck stated State Statute 59 and offered/appointed Joshua Elder as Highway Commissioner. Josh accepted. The Committee voted:

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Chad M. Cosgrove		-Not Present-
Marc Couey	X	

The Highway Committee was unanimously "For" the appointed/acceptance of Josh Elder as Highway Commissioner.

**17. Commissioner's report**

- a. **State-** State crews have been on track with bridge work on STH 56 & STH 130 wedging and bridge sealing. STH 80 is set to open August 24<sup>th</sup>.
- b. **County-** County crews are working on CTH F & CTH U intersection. Paving CTH U on Wednesday(2 days). Box culvert work on CTH S as well as some work for Pine Valley.

**Other Business**

The next regular Highway Committee meeting will be held, **Wednesday, August 11, 2021 @ 5:30 p.m.**

Motion to adjourn the meeting by Gary Manning, seconded by Marc Couey. Motion carried.

*Chairman Steve Williamson* adjourned the meeting at 6:55 p.m.

\_\_\_\_\_ Kerry Severson - Secretary