

HIGHWAY COMMITTEE
STEVE WILLIAMSON – CHAIRMAN
 17998 State Hwy 60, Blue River
GARY MANNING– V. CHAIRMAN
 27321 Manning Ln., Richland Center
KERRY SEVERSON–SECRETARY
 2250 US Hwy 14 E, Richland Center
CHAD M, COSGROVE
 1513 Rainbow Dr., Richland Center
MARC COUEY
 23372 Bomkamp Rd., Muscoda, WI

**RICHLAND COUNTY
 HIGHWAY COMMISSION**
120 Bowen Circle, Richland Center, WI 53581
OFFICE PHONE (608) 647-4707
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JOSH ELDER
 Interim Highway Commissioner
 Cell Phone# 608-604-8946
LONNIE HACH
 State Patrol Superintendent
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DERRICK BROWN
 County Patrol Superintendent
 Cell Phone #608-475-0032
LISA MUELLER
 Bookkeeper
CERRESA NIMOCKS
 Office Clerk
GLEN NIEMEYER
 Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE MEETING

June 9, 2021
MINUTES

The Regular Highway Committee meeting of June 9, 2021 was called to order at 5:30 p.m. by Chairman Steve Williamson, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

- | | |
|--|--|
| <input type="checkbox"/> Marc Couey | <input checked="" type="checkbox"/> Clinton Langreck |
| <input checked="" type="checkbox"/> Kerry Severson | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Chad Cosgrove | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Steve Williamson | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Gary Manning | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Roger Petrick | <input type="checkbox"/> |

2. There was Proper Proof of Notification

3. Read and Approve the Agenda

Moved by Chad Cosgrove, seconded by Gary Manning to approve and accept the agenda. Motion carried.

4. Read & Approve Minutes from the May 5, 2021 Highway Committee Meeting

Moved by Kerry Severson, seconded by Gary Manning to approve and accept the minutes as read. Motion carried.

5. Review Voucher Listing and Approve for Payment

Total amount for unpaid bills: \$106,380.88 Pre-paid bills: \$351,781.84. Moved by Gary Manning, seconded by Chad Cosgrove to approve vouchers for payment. Motion carried.

6. Re-Elect Highway Committee Officers

Moved by Gary Manning, seconded by Chad Cosgrove to cast a unanimous ballot to keep current officers in current Highway Committee offices continued for 1 more year.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Chad M. Cosgrove	X	
Marc Couey	X	

7. Update on County Highway B Bridge Project

Discussion: The deck has been poured. The bridge approaches need to be completed as well as rip rap and seeding. The County Highway B Bridge will hopefully be completed by July.

8. Discussion about Town Billing/Statements

Discussion: The Highway Committee reviewed a letter that was written on June 16, 2015. It was discussed that the Administrative Fee is set by the State and is not set by individual local departments. The rate will be continually applied to all municipalities.

9. Review and Discuss the Outstanding Balance Owed by the Symons Complex

Discussion: The Highway Committee would like to get this outstanding balance/bill put on the Symons Natatorium meeting for discussion. The Highway Committee would like to receive payment in full but would discuss even the possibility of receiving half of the outstanding bill.

10. Review the Highway Department Financial Statements

Discussion: The Highway Committee discussed that there was \$632,000 in carry over from last. Currently the County Highway O Project is a 20/80 split and will be done in 3 individual projects. The Highway Department will need to purchase right-of-way for this project.

11. Discuss Office Staff Hours

Discussion: The Highway Committee discussed various options with the Office Highway Staff hours. This agenda item will be reviewed and discussed at a later date.

12. Move into Closed Session Pursuant Wisconsin State Statue 19.85(c) Considering Employment, Promotion, Compensation or Performance Evaluation Data of Any Public Employee Over Which the Governmental Body has Jurisdiction or Exercises Responsibility – Highway Commissioner

Moved by Gary Manning, seconded by Chad Cosgrove to move into Closed session.

	FOR	AGAINST
Steve Williamson		X
Gary Manning		X
Kerry Severson		X
Chad M. Cosgrove		X
Marc Couey		X

13. Return to Open Session

Moved by Gary Manning, seconded by Chad Cosgrove to move into Open session.

	FOR	AGAINST
Steve Williamson		X
Gary Manning		X
Kerry Severson		X
Chad M. Cosgrove		X
Marc Couey		X

14. Possible Action on Closed Session

Moved by Gary Manning, seconded by Marc Couey to approve a drafted contract from Administrator Clinton Langreck with terms and conditions for the Interim Commissioner to abide by.

Steve Williamson		X
Gary Manning		X
Kerry Severson		X
Chad M. Cosgrove		X
Marc Couey		X

13. Appoint Interim Commissioner

Administrator Clinton Langreck appointed Joshua Elder as Interim Commissioner.

11. Commissioner's report

- a. **State-** State crews have been fixing guard rail, spraying guard rails, rip rapping, patching, inspecting ditch lines and replacing culverts as needed.
- b. **County-** County crews are working on repairing a box culvert. Also removing silt fence, wedging, sand pit work as well as fixing road shoulders. Preparing for grading.

Other Business

The next regular Highway Committee meeting will be held, ***Wednesday, July 14, 2021 @ 5:30 p.m.***

Motion to adjourn the meeting by Kerry Severson, seconded by Steve Williamson. Motion carried.

Chairman Steve Williamson adjourned the meeting at 6:55 p.m.

_____ Kerry Severson - Secretary