

HIGHWAY COMMITTEE
STEVE WILLIAMSON – CHAIRMAN
 17998 State Hwy 60, Blue River
GARY MANNING– V. CHAIRMAN
 27321 Manning Ln., Richland Center
KERRY SEVERSON–SECRETARY
 2250 US Hwy 14 E, Richland Center
CHAD M, COSGROVE
 1513 Rainbow Dr., Richland Center
MARC COUEY
 23372 Bomkamp Rd., Muscoda, WI

**RICHLAND COUNTY
 HIGHWAY COMMISSION**
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 Highway Commissioner
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 State Patrol Superintendent
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DERRICK BROWN
 County Patrol Superintendent
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LISA MUELLER
 Bookkeeper
CERRESA NIMOCKS
 Office Clerk
GLEN NIEMEYER
 Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE MEETING

February 3, 2021
MINUTES

The Regular Highway Committee meeting of February 3, 2021 was called to order at 5:30 p.m. by Chairman Steve Williamson, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Marc Couey | <input checked="" type="checkbox"/> Lisa Mueller |
| <input type="checkbox"/> Kerry Severson | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Chad Cosgrove | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Steve Williamson | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Gary Manning | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Roger Petrick | <input type="checkbox"/> _____ |

2. There was Proper Proof of Notification

3. Read and Approve the Agenda

Moved by Chad Cosgrove, seconded by Marc Couey to approve and accept the agenda. Motion carried.

4. Read & Approve Minutes from the January 6, 2021 Highway Committee Meeting

Moved by Gary Manning, seconded by Marc Couey to approve and accept the minutes as read. Motion carried.

5. Review Voucher Listing and Approve for Payment

Total amount for unpaid bills: \$30,754.78 Pre-paid bills: \$219,928.35. Moved by Gary Manning, seconded by Chad Cosgrove to approve vouchers for payment. Motion carried.

6. Discuss the Outstanding Balance Owed by Symons

Discussion: The Highway Committee reviewed the outstanding balance remaining for Symons Complex and has decided to present the bill to the Symons Natatorium Board at their next regular meeting being held on Monday at 7:00 p.m.

7. Discussion of the Outstanding Guardrail Bill from Comar Ln. and Possible Action

Discussion: The Highway Committee reviewed the outstanding bill owed for the damaged guardrail at Comar Ln. After multiple efforts from the Highway Department to recover this money and not being able to it has been decided to take action.

Motion: Moved by Chad Cosgrove, seconded by Gary Manning to take this outstanding accounts receivable bill to Ben Southwick to pursue legal action and recover cost. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson		N/A-Absent
Chad M. Cosgrove	X	
Marc Couey	X	

8. Sand Shed Update

Discussion: The Highway Commissioner informed the Highway Committee that Finance and Personnel has reviewed and denied the sand shed proposal at this time. The Highway Commissioner is looking into different possible options and will bring them to the Highway Committee for further discussion and review.

9. Review and Approve Cleaning Bids

Discussion: The Highway Department opened and reviewed 3 bids for cleaning the building/office area.

Cleaning Company	Price Per Month
Royal Cleaning Service	\$1000
Bonnie DiPiazza	\$720
Gander Cleaning	\$417.08

Motion: Moved by Gary Manning seconded by Chad Cosgrove to award the bid to Gander Cleaning and have cleaning services begin starting March 1st. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson		N/A-Absent
Chad M. Cosgrove	X	
Marc Couey	X	

10. Review and Approve Culvert Bids

Discussion: The Highway Committee had moved this meeting up from its original date so the culvert bids would not be in and able to be reviewed at this time. The Highway Committee decided to have a Special Meeting to open bids on February 10, 2021 at 3:30p.m.

11. Equipment Update and Discussion

Discussion: The Highway Commissioner discussed that the State is requiring 1 Attenuator, tri-axle trailer unit, for all state projects. This is something that the Highway Department is looking into and is joining in with surrounding counties to get a better purchase price.

Motion: Moved by Chad Cosgrove, seconded by Gary Manning to move forward to acquire the required attenuator. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson		N/A-Absent
Chad M. Cosgrove	X	
Marc Couey	X	

12. Discuss Signage of State Highway 80 Boat Landing

Discussion: There is now state mandated signage for the Highway 80 boat landing.

13. Review and Approve Pulverizing Bids

Discussion: The Highway Department opened and reviewed 2 bids for pulverizing.

Company	Price
WK Construction	\$6,157
Tri County Paving	\$7,590

Motion: Moved by Chad Cosgrove seconded by Marc Couey to award the bid to WK Construction for pulverizing on CTH U. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson		N/A-Absent
Chad M. Cosgrove	X	
Marc Couey	X	

14. **Commissioner's report**

- a. **State-** State crews have had 9 snow call outs and 2 freezing drizzle. There have been numerous days spend winging shoulders, shoveling bridges and after storm clean-up. Crews have been making and spraying brine, cutting trees, cut & chip brush, and patching. State crews have also been cleaning and servicing their trucks and keeping up with maintenance.
- b. **County-** County crews cleaned and burned brush, as well as cutting brush in other areas of the county where needed. County crews have had 10 call outs for the month of January. County truck 46 is back in operation and Truck 50 is in service.

Other Business

Parking lot for Forestry Land

Special Meeting to be held on Wednesday February 10th at 3:30p.m.

The next regular Highway Committee meeting will be held, **Wednesday, March 10, 2021 @ 5:30 p.m.**

Motion to adjourn the meeting by Chad Cosgrove, seconded by Gary Manning. Motion carried.

Chairman Steve Williamson adjourned the meeting at 7:20 p.m.

Lisa Mueller - Secretary