

**HIGHWAY COMMITTEE**  
**STEVE WILLIAMSON – CHAIRMAN**  
 17998 State Hwy 60, Blue River  
**GARY MANNING– V. CHAIRMAN**  
 27321 Manning Ln., Richland Center  
**KERRY SEVERSON–SECRETARY**  
 2250 US Hwy 14 E, Richland Center  
**CHAD M, COSGROVE**  
 1513 Rainbow Dr., Richland Center  
**MARC COUEY**  
 23372 Bomkamp Rd., Muscoda, WI

**RICHLAND COUNTY  
 HIGHWAY COMMISSION**  
*120 Bowen Circle, Richland Center, WI 53581*  
**OFFICE PHONE (608) 647-4707**  
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**ROGER PETRICK**  
 Highway Commissioner  
 Cell Phone# 608-604-7624  
**ROGER GANDER**  
 State Patrol Superintendent  
 Cell Phone#608-604-7623  
**DERRICK BROWN**  
 County Patrol Superintendent  
 Cell Phone #608-475-0032  
**LISA MUELLER**  
 Bookkeeper  
**CERRESA NIMOCKS**  
 Office Clerk  
**GLEN NIEMEYER**  
 Parts Clerk

**RICHLAND CO. HIGHWAY COMMITTEE MEETING**

September 9, 2020  
**MINUTES**

The Regular Highway Committee meeting of September 9, 2020 was called to order at 5:35 p.m. by Chairman Steve Williamson, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Steve Williamson | <input checked="" type="checkbox"/> <u>Jamie Koch</u>   |
| <input checked="" type="checkbox"/> Gary Manning     | <input checked="" type="checkbox"/> <u>Lisa Mueller</u> |
| <input checked="" type="checkbox"/> Kerry Severson   | <input type="checkbox"/> _____                          |
| <input type="checkbox"/> Marc Couey                  | <input type="checkbox"/> _____                          |
| <input checked="" type="checkbox"/> Chad Cosgrove    | <input type="checkbox"/> _____                          |
| <input checked="" type="checkbox"/> Roger Petrick    | <input type="checkbox"/> _____                          |

**2. There was proper proof of notification**

**3. Read and approve the agenda**

Moved by *Gary Manning*, seconded by *Kerry Severson* approve and accept the amended agenda. Motion carried.

**4. Read & approve minutes from August 5, 2020 Highway Committee Meeting**

Moved by *Chad Cosgrove*, seconded by *Kerry Severson* to approve and accept the minutes with one change. Motion carried.

**5. Review voucher listing and approve for payment**

Total amount for unpaid bills: \$506,658.48. Pre-paid bills were \$222,592.24. Moved by *Gary Manning*, seconded by *Cosgrove* to approve vouchers for payment. Motion carried.

**6. Town of Richland Bridge Aid.**

Moved by *Kerry Severson*, seconded by *Cosgrove* to approve bridge aid and forward to full County Board for approval. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Chad M. Cosgrove	X	
Marc Couey	X	

**7. Township Administration Fee (Records & Reports)**

There are two townships that have stopped paying the Administration Fee on their town bills. We will talk to Ben Southwick for further guidance.

**8. Equipment Updates**

Tractor discussion. Moved by Manning, second by Cosgrove to accept the rental agreement with St. Joseph Equipment. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Chad M. Cosgrove	X	
Marc Couey	X	

Tri-axle trailer. Roger and Jamie are going to look at a used trailer selling for \$19,500.00. Moved by Manning, second by Cosgrove to purchase the trailer if it meets the County’s needs. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Chad M. Cosgrove	X	
Marc Couey	X	

Forklift. The department is in need of a forklift. Moved by Manning, second by Severson to purchase a used forklift for \$11,500.00 if it meets the departments requirements. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Chad M. Cosgrove	X	
Marc Couey	X	

Roller. Rubber tired roller – 2021 budget.

¾ Ton pickup. The Committee has given the Commissioner the authorization to seek bids for a ¾ ton pickup.

**9. Budget review and discussion.**

The Highway Department has been asked to reduce the budget by \$250,000.00. A lot of discussion: where do we cut it from. Reports were presented to show trends from 2017 thru the current year. Is it cost effective to rent equipment vs buying?

**10. Discussion – mowing alternatives.**

St. Joseph Equipment brought in a used 75H Case Farmall tractor for the department to view. The tractor would be more versatile-not just for mowing. Moved by Manning, second by Cosgrove to purchase the used tractor for \$39,800.00 and \$13,500.00 for the mower attachment.

**11. Letter of Resignation.**

An employee has submitted a letter of resignation. His last day of employment will be October 15, 2020. There was authorization to begin the recruiting process for this position. Moved by Severson, second by Williamson to accept the letter of resignation. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Chad M. Cosgrove	X	
Marc Couey	X	

**12. Commissioner's report**

- a. **State-** Guardrail damage, bridge repair, PBM, rip rap berm, safety mowing, few storm call-outs.
- b. **County-** Sealcoat CTH D, V & G. Shouldering Y, patching. County salt is all in, bridge maintenance, sand bunker.
- c. **Township-** no county forces used for the township. The township is using our seasonal employee to do some patching.

**Other Business**

Possible dirt work for the Ambulance Service's new building.

The next regular Highway Committee meeting will be held, **Wed., October 7, 2020 @ 5:30 p.m.**

Motion to adjourn the meeting by *Gary Manning*, seconded by *Chad Cosgrove*. Motion carried.

*Chairman Steve Williamson* adjourned the meeting at 7:25 p.m.

\_\_\_\_\_ Kerry Severson - Secretary