

HIGHWAY COMMITTEE
STEVE WILLIAMSON – CHAIRMAN
 17998 State Hwy 60, Blue River
GARY MANNING– V. CHAIRMAN
 27321 Manning Ln., Richland Center
KERRY SEVERSON–SECRETARY
 2250 US Hwy 14 E, Richland Center
CHAD M, COSGROVE
 1513 Rainbow Dr., Richland Center
MARC COUEY
 23372 Bomkamp Rd., Muscoda, WI

**RICHLAND COUNTY
 HIGHWAY COMMISSION**
120 Bowen Circle, Richland Center, WI 53581
OFFICE PHONE (608) 647-4707
FAX (608) 647-3231

ROGER PETRICK
 Highway Commissioner
 Cell Phone# 608-604-7624
ROGER GANDER
 Patrol Superintendent
 Cell Phone#608-604-7623
LISA MUELLER
 Bookkeeper
CERRESA NIMOCKS
 Office Clerk
GLEN NIEMEYER
 Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE MEETING

June 3, 2020
MINUTES

The Regular Highway Committee meeting of June 3, 2020 was called to order at 5:37 p.m. by Chairman Steve Williamson, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Marc Couey | <input checked="" type="checkbox"/> <u>Cerresa Nimocks</u> |
| <input checked="" type="checkbox"/> Kerry Severson | <input checked="" type="checkbox"/> <u>Clinton Langreck</u> |
| <input checked="" type="checkbox"/> Chad Cosgrove | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Steve Williamson | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Gary Manning | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Roger Petrick | <input type="checkbox"/> _____ |

2. There was proper proof of notification

3. Read and approve the agenda

Moved by *Chad Cosgrove*, seconded by *Marc Couey* approve and accept the agenda. Motion carried.

4. Read & approve minutes from May 7, 2020 Highway Committee Meetings

Moved by *Gary Manning*, seconded by *Chad Cosgrove* to approve and accept the minutes as read. Motion carried.

5. Review voucher listing and approve for payment

Total amount for unpaid bills: \$69,783.38 Pre-paid bills were \$127,752.35 Moved by *Gary Manning*, seconded by *Marc Couey* to approve vouchers for payment. Motion carried.

6. Amend Driveway Ordinance -Forfeitures

Commissioner Roger Petrick discussed with the highway Committee that in order get the Driveway Ordinance up to date it was suggested to amend the Ordinance that already has a minimum citation fee but to include a maximum citation fee. Moved by *Gary Manning*, seconded by *Chad Cosgrove* to approve a maximum citation fee of \$2,000 for Driveway Ordinance Forfeitures with or without a permit if it not in compliance within 60-days then the driveway will be brought up to code by the Highway Department. The expense incurred by the Highway Department will be billed to the property owner and if not paid within 60-days will be added to the property owners tax role. Motion carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Chad M. Cosgrove	X	
Marc Couey	X	

7. Update Highway Addendum

Commissioner Roger Petrick states that step one of the wage scale needs removed from the addendum and no longer applies to regular or seasonal employees of the Highway Department. Moved by *Chad Cosgrove*, seconded by *Gary Manning* to strike and remove lines 3. Probationary Period section b and 12. Seasonal Hiring section b from the Highway Departments addendum. Motion carried

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Chad M. Cosgrove	X	
Marc Couey	X	

8. Discuss Mechanics Pay

Highway Commissioner Roger Petrick informed the Highway Committee that this line item got denied at the Finance and Personnel meeting. Gary Manning made a motion, Marc Couey seconded to table Mechanics Pay until the August Highway Committee meeting. Motion Carried.

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Chad M. Cosgrove	X	
Marc Couey	X	

9. Discussion on Reducing Speed in Bloom City

A concern citizen has contacted the Highway Department stating that they were concerned with current speed of traffic Bloom City and felt that 35mph was too fast. The Highway Committee feels this is a concern that should be addressed and a resolution will be drafted up to reduce the speed limit as well as new signage. The Highway Committee would also like to see it announced on the local radio station as well as in the local newspaper to make citizens aware of this speed limit change. Moved by *Chad Cosgrove*, seconded by *Gary Manning* to create a resolution to reduce the speed in Bloom City by 10 mph taking the speed from 35mph to 25pmh with new signage and take it to the Rules Committee for approval. Motion carried

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	X	
Kerry Severson	X	
Chad M. Cosgrove	X	
Marc Couey	X	

10. Review Bridge Consultants

The Committee elected Steve Williamson to be the Chairman for the Bridge Selection Committee. The Bridge Selection Committee reviewed all of the Bridge Consultants that submitted their information and project designs for the Gault Hollow Creek Bridge. All engineering handouts and packets were reviewed and discussed.

11. Select Consultant for Gault Hollow Creek Bridge

Moved by *Chad Cosgrove*, seconded by *Kerry Severson* to a select MSA for Bridge Consultants for the Gault Hollow Creek Bridge Project. Motion carried

	FOR	AGAINST
Steve Williamson	X	
Gary Manning	Abstained	
Kerry Severson	X	
Chad M. Cosgrove	X	
Marc Couey	X	

12. Move into closed session 19.85 (1)(c) of the Wisconsin State Statutes for the Purpose of Employee Retirement.

Moved by *Marc Couey*, seconded by *Chad Cosgrove* to move into closed session. Motion carried.

Moved by *Gary Manning*, seconded by *Chad Cosgrove* to return to open session. Motion carried.

13. Commissioner's report

- a. **State-** Grounding stumps, working shoulders on State Highway 56, ditching, cleaned culverts, installed drain tile, and all employees attended MSHA online training.
- b. **County-** All employees attend online MSHA training. Slope work and culvert replacement on CTY Y. Getting CTY Y ready for paving. Patching and crack filling.
- c. **Township-** Patching.

Other Business

The next regular Highway Committee meeting will be held, **Wednesday, July 8th, 2020 @5:30 p.m.**

Motion to adjourn the meeting by *Gary Manning*, seconded by *Chad Cosgrove*. Motion carried.

Chairman Steve Williamson adjourned the meeting at 7:27 p.m.

_____ Kerry Severson - Secretary