

HIGHWAY COMMITTEE  
**BURFORD MARSHALL – CHAIRMAN**  
322 W. Liberty Street, Lone Rock  
**LARRY SEBRANEK- V. CHAIRMAN**  
32742 Cold Spring Ln., Lone Rock  
**MARTY BREWER – SECRETARY**  
26766 CTH DD, Richland Center  
**STEVE WILLIAMSON**  
17998 State Hwy. 60, Blue River  
**GARY MANNING**  
27321 Manning Ln., Richland Center

**RICHLAND COUNTY  
HIGHWAY COMMISSION**  
*120 Bowen Circle, Richland Center, WI 53581*  
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**ROGER PETRICK**  
Highway Commissioner  
Cell Phone# 608-604-7624  
**ROGER GANDER**  
Patrol Superintendent  
Cell Phone#608-604-7623  
**LISA MUELLER**  
Bookkeeper  
**CERRESA ROSE**  
Office Clerk  
**GLEN NIEMEYER**  
Parts Clerk

**RICHLAND CO. HIGHWAY COMMITTEE MEETING**

January 3, 2020  
**MINUTES**

The Regular Highway Committee meeting of January 3, 2020 was called to order at 9:00 a.m. by Chairman Buford Marshall, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

<input checked="" type="checkbox"/> Buford Marshall	<input checked="" type="checkbox"/> <u>Cerresa Rose</u>
<input checked="" type="checkbox"/> Marty Brewer	<input type="checkbox"/> _____
<input checked="" type="checkbox"/> Larry Sebranek	<input type="checkbox"/> _____
<input checked="" type="checkbox"/> Steve Williamson	<input type="checkbox"/> _____
<input checked="" type="checkbox"/> Gary Manning	<input type="checkbox"/> _____
<input checked="" type="checkbox"/> Roger Petrick	<input type="checkbox"/> _____

**2. There was proper proof of notification**

**3. Read and approve the agenda**

Moved by *Larry Sebranek*, seconded by *Gary Manning* approve and accept the agenda. Motion carried.

**4. Read & approve minutes from December 5, 2019 Highway Committee Meeting**

One slight correction. Moved by *Steve Williamson*, seconded by *Larry Sebranek* to approve and accept the minutes as read. Motion carried.

**5. Review voucher listing and approve for payment**

Total amount for unpaid bills: \$41,619.32 Pre-paid bills were \$190,928.34 Moved by *Marty Brewer*, seconded by *Steve Williamson* to approve vouchers for payment. Motion carried.

**6. Discuss 2020 RMA**

Commissioner Roger Petrick discussed with the Highway Committee that the 2020 RMA is completed and for 2020 is signed electronically. Roger also stated that there is no increase for the RMA in 2020. Moved by *Larry Sebranek*, seconded by *Steve Williamson* to approve and electronically sign the 2020 Routine Maintenance Agreement per Commissioner electronic signature. Motion carried.

**7. Update on Equipment Schedule**

Commissioner Roger Petrick discussed with the Highway Committee that the skid steer lease payment with Simpson's Tractor has not been paid in the past two years. The Highway Department sorted this issue out with Simpson's and is currently caught up on the lease agreement. The machine is over the agreement hours so this leaves the Highway Department with an outstanding balance for the overage. The Highway Committee discussed purchasing the skid steer out right instead of continuing with the lease. Payout is estimated around just under \$25,218. Moved by *Marty Brewer*, seconded by *Steve Williamson* to approve the buy-out purchase of the skid steer with the agreement that the hour overage charges will be dropped. Motion carried.

The Highway Department currently owns two regular sized as well as one mini excavator. It was brought to the attention of the Commissioner as well as the Highway Committee, that there has been a lot of money put into repairing the John Deere excavator and the mechanics have been finding difficulty in finding replacement parts. It was also discussed with the purchase of a new excavator the possibility of purchasing a larger tri-axle trailer that can be hauled with a dump truck.

After doing some research the Highway Commissioner discussed the information about leasing an excavator through Kabelco, which includes a 5-year lease and warranty. *Gary Manning* made a motion to lease the excavator through Kabelco. Seconded by *Steve Williamson*. Motion Carried.

	FOR	AGAINST
Buford Marshall	X	
Marty Brewer	X	
Larry Sebranek		X
Steve Williamson	X	
Gary Manning	X	

**8. Update on Sand Shed**

Commissioner Roger Petrick had discussed with the Coverall Company about the risks or advantages to using concrete bunkers with the tarp coverall. Roger stated that the company said there might be a small concern with the wind/air flow with using tall concrete bunkers. Roughly the size of the current sand pile is 49ft tall and nearly 200ft wide. The Commissioner let the Highway Committee know that he is still checking into various options and is still gathering information. This agenda item will be discussed at the next meeting.

**9. Set Committee Dates for 2020 Monthly Meetings**

The highway committee would like to continue keeping the meetings as the first Thursday of every month and adjustments will be made through-out the year as holidays come up to allow for the office staff more preparation time.

**10. Update on Tri-County Airport**

The Highway Committee discussed the status of the Tri-County airport and Richland County Highway Department's current role in trenching and the flooding situation throughout the past few years and the plans for keeping CTH JJ cleared. This agenda item will be discussed at the next meeting.

**11. Update on Status of the UW Campus Bridges**

The Highway Department is currently waiting on the release of the bridges. Commissioner Roger Petrick will inform the Highway Committee of any updates as they come. Currently everything is pending the ownership by the City of Richland Center before any repairs or updates can be completed.

**12. Approve Voting Proxy for Upcoming WCHA Winter Highway Conference**

The Highway Commissioner asked the Committee Chairman to sign the proxy which allows the Commissioner to vote on his behalf at the Winter Highway Conference.

**13. Commissioner's report**

- a. **State-** State crews have been busy sealing bridge approaches, making and spraying brine, patching pot holes, brushing, as well as chainsaw training and plowing snow as it comes.
- b. **County-** County crews have also been brushing, patching and ditching, attended chainsaw training and plowing snow as it comes.
- c. **Township-** Minimal work with the township and plowing snow as it comes.

**Other Business**

The next regular Highway Committee meeting will be held, **Thursday, February 6<sup>th</sup>, 2020 @ 9:00 a.m.**

Motion to adjourn the meeting by *Larry Sebranek*, seconded by *Marty Brewer*. Motion carried.

*Chairman Buford Marshall* adjourned the meeting at 10:40 a.m.

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Marty Brewer - Secretary