

HIGHWAY COMMITTEE
BURFORD MARSHALL – CHAIRMAN
322 W. Liberty Street, Lone Rock
LARRY SEBRANEK- V. CHAIRMAN
32742 Cold Spring Ln., Lone Rock
MARTY BREWER – SECRETARY
26766 CTH DD, Richland Center
STEVE WILLIAMSON
17998 State Hwy. 60, Blue River
GARY MANNING
27321 Manning Ln., Richland Center

**RICHLAND COUNTY
HIGHWAY COMMISSION**
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ROGER PETRICK
Highway Commissioner
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ROGER GANDER
Patrol Superintendent
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LISA MUELLER
Bookkeeper
CERRESA ROSE
Office Clerk
GLEN NIEMEYER
Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE MEETING

November 7, 2019
MINUTES

The Regular Highway Committee meeting of November 7, 2019 was called to order at 9:00 a.m. by Chairman Buford Marshall, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

<input checked="" type="checkbox"/> Buford Marshall	<input checked="" type="checkbox"/> Cerresa Rose
<input checked="" type="checkbox"/> Marty Brewer	<input type="checkbox"/>
<input checked="" type="checkbox"/> Larry Sebranek	<input type="checkbox"/>
<input checked="" type="checkbox"/> Steve Williamson	<input type="checkbox"/>
<input type="checkbox"/> Gary Manning	<input type="checkbox"/>
<input checked="" type="checkbox"/> Roger Petrick	<input type="checkbox"/>

2. There was proper proof of notification

3. Read and approve the agenda

Moved by *Larry Sebranek*, seconded by *Marty Brewer* approve and accept the agenda. Motion carried.

4. Read & approve minutes from October 3, 2019, October 9, 2019 & October 24, 2019 Highway Committee Meetings

Moved by *Steve Williamson*, seconded by *Marty Brewer* to approve and accept the minutes as read. Motion carried.

5. Review voucher listing and approve for payment

Total amount for unpaid bills: \$79,134.94 Pre-paid bills were \$457,636.72. Moved by *Larry Sebranek*, seconded by *Steve Williamson* to approve vouchers for payment. Motion carried.

6. Campus Drive Update

Commissioner Roger Petrick will be meeting with the Dean of the UW Richland Campus to discuss the campus bridges. A survey and bids will need to be completed. An update will be provided to the Highway Committee as information is obtained.

7. Update on Tri-County Airport

Commissioner Roger Petrick explained that there is still water coming across the runway which is currently shutting down part of it. A suggestion of pumping the water out of the area before it freezes was discussed. Different options have been brought up and discussed for the long term and more will be discussed at the Tri-Count Airport Meeting.

8. Discuss Fuel Bids

Two fuel bids were received and opened, one from FS Insight and one from Energy Solutions. Larry Sebranek made a motion and Steve Williamson seconded to have the Highway Department continue working with FS Insight for all our fuel needs. Motion carried.

9. Set Interview Date and Time for Mechanic Position

Interviews are set for November 19th starting at 5:15 p.m.

10. Approve Room Rate for Commissioner & Employee for Erosion Control Training

Commissioner Roger Petrick and Patrolman Austin Clary attended 2 day training on Erosion Control. Larry Sebranek made a motion and Steve Williamson seconded to approve the room rate. Motion carried.

11. 2020 Winter Conferences

Conference is January 13, 14 & 15th. This is offered to all Highway Committee Members and is located in Wisconsin Dells.

12. Discuss 2020 Equipment Schedule

Commissioner Roger Petrick discussed with the Highway Committee about replacing one of the trucks on the fleet. Larry Sebranek made a motion and Steve Williamson seconded to start the bidding process for a new tandem truck for body and equipment. Motion carried. The Highway Commissioner discussed replacing or purchasing a new track excavator. Larry Sebranek made a motion for the Commissioner to start the pricing and bidding process for a package deal of new equipment and to get new equipment on a rotational schedule. These pieces of equipment would be considered for purchase in the future. Seconded by Steve Williamson. Motion Carried. Next the Highway Commissioner discussed the purchase a new air compressor for the shop. Current shop compressor was purchased brand new in 1994. The Highway Committee considered 3 different quotes. Marty Brewer made a motion to purchase a new Air Compressor for the Shop. Larry Sebranek seconded. Motion Carried.

Lastly, It was discussed that the Highway Department would like to look into purchasing a used forklift as a backup for when the skid steer is in use. This would be a purchase for 2020.

13. Discuss Sign Foreman Position

Highway Commissioner stated that the Sign Foreman position is under review by Carlson Dettman. It was brought up that this position was moved to Step 3 but this rate is currently still under the rate of other Foreman working for the Highway Department. Sign Foreman position is currently \$21.15 and Lead Foreman positions are at \$22.87. It was discussed that this position might have to be reclassified to move to a Lead Foreman position. The Sign Foreman position doesn't have a full-time crew underneath just employees that fill in as needed. The Highway Committee stated that they would like to wait to hear back from Carlson Dettman before any decision will be made. Chairman Buford Marshall will check into the status of this agenda item and where things are currently standing with Carlson Dettman.

14. Commissioner's report

- a. **State-** Cleaning up mudslides and completing ditch work. Sanders and wings have been put on trucks to prepare for winter plowing. Shouldering and bridge approach work have been completed.
- b. **County-** Helped work with Crawford County with mudslides and flood cleanup. Prepared trucks for winter plowing.
- c. **Township-** Plowing roads as needed.

Other Business

The next regular Highway Committee meeting will be held, **Thursday, December 5th, 2019 @ 9:00 a.m.**

Motion to adjourn the meeting by *Larry Sebranek*, seconded by *Marty Brewer*. Motion carried.

Chairman Buford Marshall adjourned the meeting at 10:25 a.m.

Marty Brewer - Secretary