

HIGHWAY COMMITTEE
BURFORD MARSHALL – CHAIRMAN
 322 W. Liberty Street, Lone Rock
LARRY SEBRANEK- V. CHAIRMAN
 32742 Cold Spring Ln., Lone Rock
MARTY BREWER – SECRETARY
 26766 CTH DD, Richland Center
STEVE WILLIAMSON
 17998 State Hwy. 60, Blue River
GARY MANNING
 27321 Manning Ln., Richland Center

**RICHLAND COUNTY
 HIGHWAY COMMISSION**
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ROGER PETRICK
 Highway Commissioner
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ROGER GANDER
 Patrol Superintendent
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LISA MUELLER
 Bookkeeper
CERRESA ROSE
 Office Clerk
GLEN NIEMEYER
 Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE MEETING

October 3, 2019
MINUTES

The Regular Highway Committee meeting of October 3, 2019 was called to order at 9:00 a.m. by Chairman Buford Marshall, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Buford Marshall | <input checked="" type="checkbox"/> Cerresa Rose |
| <input checked="" type="checkbox"/> Marty Brewer | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Larry Sebranek | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Steve Williamson | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Gary Manning | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Roger Petrick | <input type="checkbox"/> _____ |

2. There was proper proof of notification

3. Read and approve the agenda

Moved by *Marty Brewer*, seconded by *Larry Sebranek* approve and accept the agenda. Motion carried.

4. Read & approve minutes from September 5, 2019 Highway Committee Meeting

Moved by *Larry Sebranek*, seconded by *Gary Manning* to approve and accept the minutes as read. Motion carried.

5. Review voucher listing and approve for payment

Total amount for unpaid bills: \$188,063.83. Pre-paid bills were \$156,589.37. Moved by *Larry Sebranek*, seconded by *Steve Williamson* to approve vouchers for payment. Motion carried.

6. Update on Bridge on Covered Bridge Road

Highway Commissioner Roger Petrick stated that the Covered Bridge Road bridge project has been completed ahead of schedule and the road is now open.

7. UW-Richland Campus Bridge Update

Roger Petrick, Highway Commissioner, let the Highway Committee know that he has gotten two estimates to replace or repair the bridges located at the UW-Campus. Currently waiting on the status of ownership of these two bridges before the next steps can be taken.

8. Discussion Regarding Symons Payment Status

The Symons Natatorium Board is meeting on October 14, 2019, where the Natatorium Board will have to approve for the unpaid portion of the bill owed to the Highway Department.

9. Discuss Fuel Bidding

It has been brought to the attention of the Highway Committee that it has been over a year and a half since fuel has been sent out for bidding. The Highway Department is going to send out requests for bids. There will be an ad in the paper and bids will be open and discussed at the November meeting.

10. Set Up Date & Time for Patrolman Interviews

The Committee agreed to interview candidates on October 9th at 5:30p.m.

11. Update on County Highway KK Bridge

The bridge located on County Highway KK has been completed and the road is open. Once all the final numbers are in the Highway Department will get everything sent to the State. This is a full state funded bridge project.

12. Discuss Composite Rate for State Trucks

The Highway Commissioner explained to the Highway Committee that there are two different rates that can be bill out for state trucks. A Composite rate is where everything on the truck gets charged whether it is being used at that time or not. A standard rate just charges for the equipment on the truck that is being used at the time of use. A Composite rate would make paperwork simpler and usually is at a lesser rate than a standard rate. Larry Sebranek made a motion and Gary Manning seconded to have the Highway Department start implementing a Composite rate for state trucks. Motion carried.

13. Discussion and Update on Tri-County Airport

The Highway Commissioner let the Highway Committee know that a temporary proposal had been sent to the DNR and is currently waiting for approval. The temporary solution being proposed is creating a ditch to move the standing water out of the airport area.

14. Update on Extending 10-Hour Days

It was brought to the Highway Committee's attention that production at the Highway Department is higher on 10-hour days as well as the financial savings that would be made. The Highway Committee would like to see the Highway Department start working 10-hour days as of April 1st to October 31st. Moved by *Larry Sebranek*, seconded by *Gary Manning* to approve 10 days starting the first of April to the end of October leaving the extension, weather permitting, to the discretion of the Highway Commissioner. Motion carried.

15. Discuss Employee Shoe Allowance

MSHA requires steel/hard toe shoes for the employees working on the sand pit. The proposal to the Highway Committee was to have the Highway Department pay for half the shoe expense for the designated employees working in the sand pit. The Highway Commissioner is going to do a little more digging into this allowance to find out if this requires an addendum in the employee handbook.

16. Discuss New Laptop for Highway Shop

The Highway Commissioner wanted to ask the Highway Committee for approval for a laptop purchase for Highway Shop Mechanics. This laptop would replace the old one currently in the shop and would allow the mechanics to hook up to the trucks and run diagnostics. The Highway Committee considered this laptop to be a shop tool which doesn't require Highway Committee approval.

17. Commissioner's report

- a. **State-** State crews finished up paving on State Highways 56, 60 & 171. Crews are currently working on ditching and shouldering.
- b. **County-** County crews continue working on County Y.
- c. **Township-** Very minimal work at this time.

Other Business

The next regular Highway Committee meeting will be held, **Thursday, November 7th, 2019 @ 9:00 a.m.**

Motion to adjourn the meeting by *Larry Sebranek*, seconded by *Gary Manning*. Motion carried.

Chairman Buford Marshall adjourned the meeting at 10:25 a.m.

Marty Brewer - Secretary