

HIGHWAY COMMITTEE
BURFORD MARSHALL – CHAIRMAN
322 W. Liberty Street, Lone Rock
LARRY SEBRANEK– V. CHAIRMAN
32742 Cold Spring Ln., Lone Rock
MARTY BREWER – SECRETARY
26766 CTH DD, Richland Center
STEVE WILLIAMSON
17998 State Hwy. 60, Blue River
GARY MANNING
27321 Manning Ln., Richland Center

**RICHLAND COUNTY
HIGHWAY COMMISSION**
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ROGER PETRICK
Highway Commissioner
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ROGER GANDER
Patrol Superintendent
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LISA MUELLER
Bookkeeper
CERRESA ROSE
Office Clerk
GLEN NIEMEYER
Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE MEETING

September 5, 2019
MINUTES

The Regular Highway Committee meeting of September 5, 2019 was called to order at 9:00 a.m. by Chairman Buford Marshall, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

| | |
|---|--|
| <input checked="" type="checkbox"/> Buford Marshall | <input checked="" type="checkbox"/> Cerresa Rose |
| <input checked="" type="checkbox"/> Marty Brewer | <input checked="" type="checkbox"/> Shaun Murphy-Lopez |
| <input checked="" type="checkbox"/> Larry Sebranek | <input type="checkbox"/> |
| <input type="checkbox"/> Steve Williamson | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Gary Manning | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Roger Petrick | <input type="checkbox"/> |

2. There was proper proof of notification

3. Read and approve the agenda

Moved by *Larry Sebranek*, seconded by *Gary Manning* approve and accept the agenda. Motion carried.

4. Read & approve minutes from August 8, 2019 Highway Committee Meeting

Moved by *Larry Sebranek*, seconded by *Gary Manning* to approve and accept the minutes as read. Motion carried.

5. Review voucher listing and approve for payment

Total amount for unpaid bills: \$216,169.46. Pre-paid bills were \$171,129.02. Moved by *Larry Sebranek*, seconded by *Gary Manning* to approve vouchers for payment. Motion carried.

6. Approval of Probationary Status to Full-Time Status for 1 Employee

Moved by *Marty Brewer*, seconded by *Larry Sebranek* to approve and accept full-time status of Chad Parduhn. Motion carried.

7. Update on County Highway Y Project

Commissioner Roger Petrick updated the Highway Committee members on the status of the County Highway Y project. Currently grading and rock removal is completed. Cover has been planted and the Highway department is waiting for 75% of the vegetation to be in before the DNR will be able to inspect and give their final approval of compliance. This project will be paved and completed in 2020.

8. Update on Covered Bridge

Commissioner Roger Petrick updated the Highway Committee on the status of Covered Bridge. The Highway Department is currently pouring the deck and it looks like the bridge project is going to be completed ahead of schedule.

9. Update on County Highway KK Bridge

The Highway Commissioner Roger Petrick stated that materials should be delivered and ready to start on Monday. The landowner near the County Highway KK Bridge has been given notice to move their fencing and cattle removed from this area before the project starts.

10. AVL/GPS Implementation for State Trucks

The State has funding available to put in an AVL/GPS system. This would be an agreement between the Highway Department and the State where the State pays for equipment, installation, and maintenance. The system will mostly be used for recording the air and road temperatures while in route. Gary Manning made a motion, seconded by Marty Brewer to accept the implementation of the AVL/GPS system for the Richland County Highway's State Trucks. Motion carried.

11. Approve and Sign State Discretionary Agreement

Commissioner Roger Petrick informed the Highway Committee that paving, spot repair and wedging on Highway 56 will be starting this fall. Highway Committee members signed the State Discretionary Agreement which will be sent back to the State DOT. Moved by *Larry Sebranek*, seconded by *Gary Manning* to approve and sign the State Discretionary Agreement. Motion carried.

12. UW-Richland Campus Bridge Update

The Highway Commissioner Roger Petrick had talked to the City's Mayor over ownership of the UW-Campus bridges. Roger informed the Mayor that there is funding available per state statutes to repair or replace the bridge or in this situation even a new wooden deck would be 100% funded. It was discussed with Denise of Symon's Rec. that a structural review should be done with these bridges before any expansion project starts at the Symons Complex/UW Campus. Commissioner Roger Petrick informed Denise of the Highway's concerned that the bridges won't be able to hold the weight of any construction equipment.

13. Move into Closed Session 19.85(1)(c) of the Wisconsin State Statutes for the Purpose of Personnel Issues

Moved by *Larry Sebranek*, seconded by *Gary Manning* to move into closed session. Motion carried.

Moved by *Marty Brewer*, seconded by *Gary Manning* to return to open session. Motion carried.

14. Set Up Date & Time for Interviews

The Highway Committee wants time to review the applications received. A date and time will be set up at the next regular committee meeting on October 3rd.

13. Commissioner's report

- a. **State-** Bridge sealing has been completed. Bridge repairs on State Highways 171 and 80 have been done. Safety mowing has also been completed. Currently State crews are working on patching on State Highway 60.
- b. **County-** Continued work on County Highway Y. Shoulder work and sign repairs/ replacement have been done. County crews are still working on mowing and replacing culverts as well as cleaning out any plugged culverts. Some County workers are dealing with a beaver by Port Andrew that keeps plugging a culvert causing water to run over the road. The County will be looking into hiring a trapper to help resolve the issue.
- c. **Township-** Limited work at this time.

Other Business

The Highway Committee discussed providing employees the opportunity to get all the needed endorsements on their CDL after they have been hired. The employee would still be required to have a CDL at time of hire. Larry Sebranek stated that the Highway Department should provide a truck and trailer for use in aiding Highway Department employees on getting the required endorsements for their CDL's. The employee would have to cover all expenses involved in upgrading their CDL endorsements. Marty Brewer agreed.

Shaun Murphy-Lopez was in attendance and asked the Highway Department about the dirt road drag that used to clean the bike trail in years past. The Highway Committee wanted to make it clear that currently the highway department built and owns the drag. The Highway Commissioner Roger Petrick will discuss with Glen Niemeyer (built the drag) the future plans for the drag.

The next regular Highway Committee meeting will be held, **Thursday, October 3rd, 2019 @ 9:00 a.m.**

Motion to adjourn the meeting by *Marty Brewer*, seconded by *Gary Manning*. Motion carried.

Chairman Buford Marshall adjourned the meeting at 11:00 a.m.

_____ Marty Brewer - Secretary