

HIGHWAY COMMITTEE
BURFORD MARSHALL – CHAIRMAN
322 W. Liberty Street, Lone Rock
LARRY SEBRANEK– V. CHAIRMAN
32742 Cold Spring Ln., Lone Rock
MARTY BREWER – SECRETARY
26766 CTH DD, Richland Center
STEVE WILLIAMSON
17998 State Hwy. 60, Blue River
GARY MANNING
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**RICHLAND COUNTY
HIGHWAY COMMISSION**
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ROGER GANDER
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LISA MUELLER
Bookkeeper
CERRESA ROSE
Office Clerk
GLEN NIEMEYER
Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE MEETING

August 8, 2019
MINUTES

The Regular Highway Committee meeting of August 8, 2019 was called to order at 9:00 a.m. by Chairman Buford Marshall, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

<input checked="" type="checkbox"/> Buford Marshall	<input checked="" type="checkbox"/> Cerresa Rose
<input checked="" type="checkbox"/> Marty Brewer	<input checked="" type="checkbox"/> Josh Elder
<input checked="" type="checkbox"/> Larry Sebranek	<input checked="" type="checkbox"/> Aaron Palmer, Westbrook
<input checked="" type="checkbox"/> Steve Williamson	<input type="checkbox"/>
<input checked="" type="checkbox"/> Gary Manning	<input type="checkbox"/>
<input checked="" type="checkbox"/> Roger Petrick	<input type="checkbox"/>

2. There was proper proof of notification

3. Read and approve the agenda

Moved by *Gary Manning*, seconded by *Marty Brewer* approve and accept the agenda. Motion carried.

4. Read & approve minutes from July 3, 2019 Highway Committee Meeting

Moved by *Larry Sebranek*, seconded by *Gary Manning* to approve and accept the minutes as read. Motion carried.

5. Review voucher listing and approve for payment

Total amount for unpaid bills: \$143,806.37. Pre-paid bills were \$321,846.02. Moved by *Larry Sebranek*, seconded by *Gary Manning* to approve vouchers for payment. Motion carried.

6. Bridge Inspection Presentation by Aaron Palmer from Westbrook

Aaron Palmer from Westbrook discussed with the Highway Committee the 2018-2019 inspection cycle of bridges. This inspection includes approximately 220 bridges in the County. For 2018-2019 there are around 16 bridges that require a yearly interim inspection based on what they are rated. Currently 5 bridges in the County have a rating below 50 and once a bridge is rated below 50 the bridge can qualify for programs and funding. Aaron Palmer has enjoyed working with the Richland County Highway Department and is hoping to continue to provide bridge services in the future. Aaron Palmer also stated that for the next bridge cycle Westbrook would be able to provide services at a lowered rate and explained to the Committee that going with Westbrook in the future would be a cost savings due to new requirements that will require a review by a professional engineer.

7. Update on Spiral Bridge

Commissioner Roger Petrick informed the Highway Committee that the Spiral Bridge project has been completed.

8. Update on County O STP Rural

Commissioner Roger Petrick updated the Highway Committee on the status of the County O STP Rural project. The Commissioner stated that there is a meeting with DOT to finish up and submit paperwork and that the Highway Department is holding off on any land acquisitions until after verification of funding has been received.

9. Update on County Y Project

Commissioner Roger Petrick stated that the County Y project is still in progress and that there is about one more week of cutting into the bank left. Once the cutting has been completed then the crews will progress into harder ground/rock. The direction and plan once the Highway Department gets to that point in the project will be re-evaluated. Highway Department Committee Member Gary Manning brought up concerns for the damage that has been done to local county roads used for this project (i.e. the roads used to haul or move equipment to and from the project site). The Highway Commissioner reassured Gary that the Highway Department will be making repairs to any local county roads that were damaged by the Highway Department while working on this project.

10. Discuss Hiring a Township Patrolman Before Winter

The Highway Department would like to advertise and hire for a patrolman to cover township routes for the 2019-2020 winter. The Highway Department typically has two patrolman to cover these routes and had decided earlier this year to hold off on hiring the second patrolman until closer to winter. The Highway Committee suggested that a discussion with the Town of Richland Chairman should be held to review the current work and contract the Highway Department has with the Town of Richland. This would also give all members the option to discuss current issues and any future plans. Steve Williamson made a motion to start the hiring process for a winter patrolman, Seconded by Gary Manning. Marty Brewer would like the Highway Committee to know he voted no and suggested holding off until after the discussion with the Town of Richland. Motion carried.

11. Discussion and Update of the Morris Valley Sand Pit

Josh Elder informed the Highway Committee that all Highway employees except for the office staff have attended the New Miner two day training and have met MSHA's standards. All of the proper paperwork has been filed to receive a mine ID number. A representative from MSHA reviewed the Morris Valley Sand Pit and the county shop to make sure everything is up to code with MSHA and safety. Going forward Highway Department employees will need to attend the annual refresher course. The Highway Department has been giving the approval to move forward with screening sand.

12. Discussion on Extending 10 Hour Days

Commissioner Roger Petrick handed out information to the Highway Committee members to show the benefits and savings to extending the time period that the Highway Department Employees work 10 hour days. At this time 10 hours days run from May to September. Commissioner Roger Petrick proposed changing the period from April 1 to Oct 31st. If this proposal is passed through all the needed committees and boards it would take effect in 2020. The Commissioner requested from the Highway Committee to have the ability to move these dates depending on weather. The 10 hour change was put to a private vote with the Highway Department employees where it was passed 18 to 11. Larry Sebranek made a motion to give the Commissioner the ability to adjust the start and stop dates for the 10 hour days. Larry Sebranek also made a motion to send this 10 hour change request to the next committees for approval with a 2020 start date. Seconded by Gary Manning. Motion carried.

13. Commissioner's report

- a. **State-** Finished up mowing, storm clean up, and PBM work. Any remaining paving will be completed once DOT sends contracts. Winter salt has been ordered and is just pending delivery.
- b. **County-** Working on CTH Y grading and culvert expansions, as well as completing MSHA New Miner training, mowing and flood shouldering work. KK Bridge is a 100% funded project and the new deck should be put on sometime mid-September. County crews are also working on Crack sealing on O and Viola. Winter salt has been ordered and is just delivery.
- c. **Township-** Shouldering and mowing.

Other Business

Larry Sebranek received a complaint concerning CTH B. There is concern over a rock that needs to be removed. This concern will be addressed and taken care of.

Highway Committee member Buford Marshall discussed that Jewell Engineers will be attending the next Tri-Regional Airport meeting to present solutions to aid with the drainage issues at the Airport. Buford Marshall had a possible suggested that involved the Highway Department ditching along JJ

to 130. The Highway Committee had the understanding that this will not help with the current flooded ground water situation but will help with future storm issues. The main goal is to keep the water off of the runway. Commissioner Roger Petrick will be attending the next Tri-Regional Airport committee meeting.

Commissioner Roger Petrick wanted to inform the Highway Committee that he would like to utilize Josh Elder as a County Superintendent. The County Superintendent is a position that is not currently offered at the Highway Department. Commissioner Roger Petrick feels this position is a necessity and was seeking the Committees opinions about creating this position at the Highway Department. Larry Sebranek would like this to be put on next month's agenda where it could be brought up for proper discussion and action.

The next regular Highway Committee meeting will be held, **Thursday, September 5th, 2019 @ 9:00 a.m.**

Motion to adjourn the meeting by *Marty Brewer*, seconded by *Gary Manning*. Motion carried.

Chairman Buford Marshall adjourned the meeting at 10:45 a.m.

_____ Marty Brewer - Secretary