

HIGHWAY COMMITTEE
BURFORD MARSHALL – CHAIRMAN
 322 W. Liberty Street, Lone Rock
LARRY SEBRANEK- V. CHAIRMAN
 32742 Cold Spring Ln., Lone Rock
MARTY BREWER – SECRETARY
 26766 CTH DD, Richland Center
STEVE WILLIAMSON
 17998 State Hwy. 60, Blue River
GARY MANNING
 27321 Manning Ln., Richland Center

**RICHLAND COUNTY
 HIGHWAY COMMISSION**
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Highway Commissioner
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ROGER GANDER
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LISA MUELLER
 Bookkeeper
CERRESA ROSE
 Office Clerk
GLEN NIEMEYER
 Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE MEETING

July 3, 2019
MINUTES

The Regular Highway Committee meeting of July 3, 2019 was called to order at 9:00 a.m. by Chairman Buford Marshall, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Buford Marshall | <input checked="" type="checkbox"/> Cerresa Rose |
| <input checked="" type="checkbox"/> Marty Brewer | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Larry Sebranek | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Steve Williamson | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Gary Manning | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Josh Elder, Interim | <input type="checkbox"/> _____ |

2. There was proper proof of notification

3. Read and approve the agenda

Moved by *Larry Sebranek*, seconded by *Gary Manning* approve and accept the agenda. Motion carried.

4. Read & approve minutes from June 6, June 17, June 24 & June 26, 2019 Highway Committee Meetings

Moved by *Larry Sebranek*, seconded by *Gary Manning* to approve and accept the minutes as read. Motion carried.

5. Review voucher listing and approve for payment

Total amount for unpaid bills: \$40,509.96. Pre-paid bills were 174,345.78. Moved by *Larry Sebranek*, seconded by *Marty Brewer* to approve vouchers for payment. Motion carried.

6. New Hire Updates / Set Interview Dates for Open Position

Josh Elder, interim, informed the Committee that the Highway Department currently had not received any applications for the open mechanic position. The Committee suggested, if there are still no applications received by the deadline, to re-advertise the position. If any applications are turned in then an interview time and date will be set up.

7. Discuss Budget and Set a Special Meeting Date to Review

The budget will be ready for Committee review by next week. A special Committee meeting will be held Tuesday, July 16th at 10:15 am.

8. Discussion on County Highway Y Project

Leveled, seeded and mulched on Y and the project is currently on track. The Ho-Chunk funding is estimated to around \$20,000 left for the year. Interim, Josh Elder, informed the Committee that anything over that fund balance will come out of the County General Maintenance Fund.

9. Discussion on County Highway O Project

The County Highway O project is going to be sectioned into 3 small projects. Currently the Highway Department is moving into the application phase with assistance from the DOT. All engineering costs will be out of the County funds but the plan is to keep this cost low and split up over time.

10. Update on Spiral Bridge

Spiral Bridge is on track to be completed as scheduled.

11. Update on Covered Bridge

The Highway Department is currently waiting from the DOT to see where the Covered Bridge project stands and the plans for moving forward.

12. Update on Commissioner Position as well as Discussion on Compensation for Interim Commissioner

Interim, Josh Elder, decided to refuse any compensation for stepping into the interim Commissioner position. Josh thanked the Committee for giving him this opportunity. The Committee stated that a background check is being completed on the new Commissioner and that Roger will be appointed at the next County Board meeting held on July 18th.

13. Update on McAvoy Hill Rd Bridge

The Highway Department is in the process of finalizing the paperwork for this project. Once completed the work on this project can move forward.

14. Discussion and Final Decision on the Symons Rec. Parking Lot Bill

The board discussed the outstanding bill for paving the Symons Rec parking lot. The Committee would like to continue pursuing on collecting the outstanding bill owed in the amount of \$21,244.42. Chairman Buford Marshall is going to check into the next steps for collection. Marty Brewer made a motion to take the bill to the Finance and Personnel Committee to see what the next step of the collections process is. Larry Sebranek seconded. Motion Carried.

15. Commissioner's report

- a. **State-** Paving on STH130 and STH80 is complete and in August the State crews will be wedging as well as finishing up paving on other state roads. State authorized one pass safety mowing has been completed. State crews will continue patching and section maintenance.
- b. **County-** County crews are working on mowing roadsides as well as working on the County Y project. Culvert installs and a majority of crack sealing has been completed as well.
- c. **Township-** All Township roads have been mowed. The Highway Department is still keeping Township work to a minimum because of funding.

Other Business

2-Day MSHA training has been completed for the State crew. The County crew and the rest of the employees at the Highway Department are scheduled to take the 2-Day MSHA training in house on July 23-24. More details are still being worked out.

The next regular Highway Committee meeting will be held, **Thursday, August 8th, 2019 @ 9:00 a.m.**

Motion to adjourn the meeting by *Larry Sebranek*, seconded by *Gary Manning*. Motion carried.

Chairman Buford Marshall adjourned the meeting at 9:45 a.m.

_____ Marty Brewer - Secretary