

HIGHWAY COMMITTEE
BURFORD MARSHALL – CHAIRMAN
 322 W. Liberty Street, Lone Rock
LARRY SEBRANEK- V. CHAIRMAN
 32742 Cold Spring Ln., Lone Rock
MARTY BREWER – SECRETARY
 26766 CTH DD, Richland Center
JAMES D. HUFFMAN
 22153 Main Street, Yuba
STEVE WILLIAMSON
 17998 State Highway 60, Blue River

**RICHLAND COUNTY
 HIGHWAY COMMISSION**
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 Highway Commissioner
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 Patrol Superintendent
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LISA MUELLER
 Bookkeeper
CERRESA ROSE
 Office Clerk
GLEN NIEMEYER
 Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE MEETING

March 7, 2019

MINUTES

The Regular Highway Committee meeting of March 7, 2019 was called to order at 9:00 a.m. by Chairman Buford Marshall, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Buford Marshall | <input checked="" type="checkbox"/> Cerresa Rose |
| <input checked="" type="checkbox"/> Marty Brewer | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Larry Sebranek | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Steve Williamson | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> James D. Huffman | <input type="checkbox"/> _____ |
| <input checked="" type="checkbox"/> Bill Condon | <input type="checkbox"/> _____ |

There was proper proof of notification

Read and approve the agenda

Moved by *Steve Williamson*, seconded by *Larry Sebranek* to approve and accept the agenda as amended. Motion carried.

Read & approve minutes from February 7, 2019 Highway Committee Meeting

Moved by *James Huffman*, seconded by *Marty Brewer* to approve and accept the minutes as read. Motion carried.

Review voucher listing and approve for payment

Total amount for unpaid bills: \$67,300.41. Pre-paid bills were \$413,137.25. Moved by *Marty Brewer*, seconded by *James Huffman* to approve vouchers for payment. Motion carried.

Review and Accept Resignation Letter of Highway Department Employee

The Highway Commissioner read the February 6, 2019 resignation letter. Moved by *Larry Sebranek*, seconded by *Steve Williamson* to approve the letter of resignation as read. Motion carried

Discuss and Approve Proposed Wheel Tax

The Highway Commissioner presented the Board with a proposal for a Wheel Tax in Richland County. Proposing that this letter is taken to Finance and Personnel and then to County Board for approval. The revenue generated from this proposed tax will provide the Highway Department the funding to rebuild as well as make road repairs. Without the additional funding any road projects will have to be funded by borrowing money. This fund is only designated for road work and cannot be used for expenses or purchases such as machinery or equipment. This will also help increase the General Transportation Aids that the Highway Department currently receives. This tax would only affect registered vehicles under 8,000lbs. at a tax of \$20. Moved by *Marty Brewer*, seconded by *Larry Sebranek* to approve the proposed wheel tax and present it to the Personnel and Finance Committee. Motion carried

Review and Award Bid for Truck, Cab & Chassis

The Highway Committee Board received bids for a new tandem-axle truck, cab and chassis.

Company	Bid Price
Lakeside International	\$95,879.53
Kenworth	\$109,212.00
Truck Country – Freightliner	\$98,440.00
Truck Country – Western Star	\$101,398.00

A motion was made by *Larry Sebranek*, seconded by *Steve Williamson* to award the bid to Lakeside International at the bid price of \$95,873.53. Motion carried.

Review and Award Bids for Culverts

The Highway Committee Board received and opened two bids for culverts.

Culvert	Metal Culverts Bid Amount		Contech Bid Amount	
12" Diameter		\$8.91		\$9.60
15" Diameter		\$11.19		\$12.45
18" Diameter		\$13.30		\$14.40
24" Diameter		\$17.78		\$18.25
30" Diameter		\$27.23		\$28.80
36" Diameter		\$32.47		\$34.60
48" Diameter		\$60.17		\$62.40
60" Diameter		\$96.04		\$98.80
72" Diameter		\$114.66		\$118.00
84" Diameter		\$165.46		\$173.00
96" Diameter		\$188.37		\$235.00
	Bands	End Walls	Bands	End Walls
12" Diameter	\$13.35	\$47.20	\$13.00	\$47.00
15" Diameter	\$16.80	\$60.00	\$16.00	\$60.00
18" Diameter	\$19.95	\$77.75	\$19.00	\$78.00
24" Diameter	\$26.70	\$115.95	\$24.00	\$117.00
30" Diameter	\$40.84	\$198.60	\$42.00	\$213.00
36" Diameter	\$48.71	\$319.60	\$51.00	\$344.00
48" Diameter	\$90.26	\$863.25	\$90.00	\$756.00
60" Diameter	\$192.08	\$1,592.55	\$202.00	\$1,344.00
72" Diameter	\$229.32	\$1,897.80	\$236.00	\$1,601.00
84" Diameter	\$330.92	\$2,242.80	\$346.00	\$1,892.00
96" Diameter	\$376.74	\$2,975.35	\$470.00	\$2,511.00

A motion was made by *Marty Brewer*, seconded by *Larry Sebranek* to award the bid to Metal Culverts. Motion carried.

Review and Award Bids for Oil Emulsions

The Highway Committee Board received and opened two bids for emulsions.

Product	Meigs Oil Total Price	Fahrner/Flint Hills Total Price
CRS-2 Emulsion	\$2.2669	\$2.17
HFRS-2 Emulsion	\$2.2669	\$2.16
CRS-2P Emulsion	\$2.4769	\$2.39
HFRS-2P Emulsion	\$2.4769	\$2.36
CRS-1PD Fog Seal	\$1.9969	\$2.12
	Includes Application Charge of \$.035	Includes Application Charge of \$.036

A motion was made by *Marty Brewer*, seconded by Steve Williamson to award the bid to Fahrner/Flint Hills. Motion carried.

Discussion on Body Build Specs for Tandem

Body Build specs will be sent out for April. With the help of the lead mechanic they are working out specs that allow maximum utilization of the new truck for use in all seasons. Tandem axle dump truck with 2 poly tanks in the box with stainless steel spreaders. Gives the capability of brine and rock salt use together. In the summer the tanks can be removed. Universal and Monroe will receive bid specs.

Discussion on Winter Maintenance Costs

The Highway Commissioner gave the Highway Committee the numbers from 2018 and 2019 to compare the cost of men, machinery & materials. For the year of 2018 the total cost was \$623,380.18. 2019 is currently sitting \$434,796.60 just for January 1 through March 1. This expense is due to some of the major snow storms we have had already this year.

Discussion on Over Width Permit Fees

The Highway Commissioner wanted to inform the Highway Committee that the Highway Department currently only has one fee it currently charges for and that is a driveway permit. After doing some investigating the Highway Department would like to pass to have permit fees charged to match what nearby counties charge. The highway department would like to create an ordinance for these permit fees and take it to County Board for approval. Motion by *Larry Sebranek* and seconded by *Steve Williamson* to create and ordinance to take to County Board. Motion Carried

Discussion about Driveway Permit Fees

The Highway Department currently handles and charges \$25 for a driveway permit. The Highway Department as discussed in the previous agenda item, would like to start charging additional fees and charges for permits and extensions.

Discussion on Hiring Replacement Patrolman

The Highway Department will be setting up interviews in April.

Discuss and Approve Work Zone Safety Resolution

Annual Work Zone Safety week is April 8-12, 2019. The yearly resolution will be created and passed. Moved by *Steve Williamson*, seconded by *Marty Brewer* to approve the Work Zone Safety Resolution. Motion carried

Commissioner's report.

- a. **State-** State crews just sent 500T of salt to Monroe County. Ready to start patching & paving.
- b. **County-** Sand supply is starting to diminish. The County crew plans to start screening some more sand to help get the Department through the rest of this winter. Currently the Highway Department is not selling sand until the supply is replenished. County crews are ready to start patching & paving.
- c. **Township-** Richland Township currently hasn't set up anything for seal coating yet.

Other Business

Local bridge projects. The oversight of these projects is being put on the Commissioners instead of outside parties. This applies to local small bridge projects.

Project County O was applied for last year for funding and denied. It is being considered that the Highway Department applies again for 2019. It was also suggested that the Highway Department possibly consider work with Ho-Chunk again once the County Y project is completed.

The next regular Highway Committee meeting will be held, **Thursday, April 4th, 2019 @ 9:00 a.m.**

Motion to adjourn the meeting by *James Huffman*, seconded by *Larry Sebranek*. Motion carried.

Chairman Buford Marshall adjourned the meeting at 10:36 a.m.

_____ Marty Brewer - Secretary