

HIGHWAY COMMITTEE
BURFORD MARSHALL – CHAIRMAN
322 W. Liberty Street, Lone Rock
LARRY SEBRANEK – V. CHAIRMAN
32742 Cold Spring Ln., Lone Rock
MARTY BREWER – SECRETARY
26766 CTH DD, Richland Center
JAMES D. HUFFMAN
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HIGHWAY COMMISSION**
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Bookkeeper
CERRESA ROSE
Office Clerk
GLEN NIEMEYER
Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE MEETING

August 2, 2018

MINUTES

The Regular Highway Committee meeting of August 2, 2018 was called to order at 9:00 a.m. by Chairman Buford Marshall, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

<input checked="" type="checkbox"/> Buford Marshall	<input checked="" type="checkbox"/> Cerresa Rose
<input checked="" type="checkbox"/> Marty Brewer	<input checked="" type="checkbox"/> Chris Blum, S.E.H.
<input checked="" type="checkbox"/> Larry Sebranek	<input type="checkbox"/> _____
<input type="checkbox"/> Steve Williamson	<input type="checkbox"/> _____
<input type="checkbox"/> James D. Huffman	<input type="checkbox"/> _____
<input checked="" type="checkbox"/> Bill Condon	<input type="checkbox"/> _____

There was proper proof of notification.

Read and approve the agenda.

Moved by *Marty Brewer*, seconded by *Larry Sebranek* to approve and accept the agenda as read. Motion carried.

Read & approve minutes from July 5th, 2018 Highway Committee Meeting.

Moved by *Larry Sebranek*, seconded by *Marty Brewer* to approve and accept the minutes as read. Motion carried.

Review voucher listing and approve for payment.

Total amount for unpaid bills: \$177,387.10. Pre-paid bills were \$310,080.85. Moved by *Larry Sebranek*, seconded by *Marty Brewer* to approve vouchers for payment. Motion carried.

Discussion on Equipment Needs

Commissioner Bill Condon informed the committee that we are currently working on the 2018-2019 budget and reviewed with them the equipment that had been previously purchased with the 2017-2018 budget. The 2017-2018 budget and equipment purchases were kept under \$400,000. For 2019 Bill would like to look into purchasing a new Tandem Axel truck and outfitting it with a brine system for an estimated expense of \$200,000. The commissioner would also like to look into purchasing an updated paver with an expected expense of around \$250,000. The last item Bill would like to look into purchasing is a rubber tired roller or a new foreman pickup truck. Either of these equipment pieces has an expected expense starting at around \$40,000 and up. The Highway Department is planning on budgeting for \$500,000 in equipment replacement.

S.E.H. Bridge Consultant – Chris Blum - Discussion

Chris Blum from S.E.H. was present at the meeting and is a bridge consultant based out of Madison. Chris explained that his background is mostly in bridge design and that the Hwy H bridge design was a recent project of his. Chris presented to the Committee how the Highway Department could benefit from using S.E.H. for bridge consulting in the future.

Discussion on CTH Y – Erosion control issues

Commissioner Bill Condon wanted to discuss with the committee that the Highway Department received a citation for erosion control issues. The Highway Department should not receive a fine if we comply and correct the issues listed on the citation. Robert Hanold was assigned to the CTH Y erosion control issue and everything is being taken care of. Coming up in the future the Highway Department is going to be signing up a handful of employees that will attend erosion control training. This training will be stressed for future projects to make sure we are always in compliance.

Discuss & Approve payment for Conversion Charge – Converting County owned sandpit from Ag to Exempt

Commissioner Bill Condon explained this is a one-time charge to convert the 21.84 acres from Ag zoning to Exempt status. The Highway Department is converting the land for the County owned sandpit to non-taxable land. Larry Sebranek asked if the Highway Committee could get some clarification as to why the County department is paying the County to convert this land. Marty Brewer made a motion to pay this expense. Larry Sebranek seconded the motion. Motion carried.

Discussion on Highway Commissioners Meeting – SW District

Commissioner Bill Condon attended the Commissioners meeting held in Lancaster. Here is an overview the information that was shared with the Highway Committee:

-State - RMA budget status for the state is very tight. Richland County had the lowest RMA for the month of July. We have been keeping our expenses down. Culvert inspections will be handled by the County forces. Sign changes by the state will be completed as whole route changes. Vice Chairman, Larry Sebranek, is interested in the cost of resigning an entire route. Bill also explained that some years will have larger sign contracts than others. There is going to be a bigger push for more brine use and less salt. The State would like each county to have the ability to store a season's worth of salt. The Highway Department is privileged to do this thus saving in cost of contracted seasonal fills. The County purchases enough salt to cover the municipalities as well as the schools.

-County – The State would like to make salt brine production charging more uniform. It was discussed that cost pooling is the way to take care of the billing. Salt shed maintenance reimbursement. Moving forward commissioners agreed this should reflect obligated storage, if the state stores 50% of its capacity then the state would be obligated for 50% of maintenance cost.

Commissioner's report.

- a. **State- Update-** PBM went well in July. A lot of work lined up until winter such as safety mowing, culvert and shouldering work.
- b. **County-CTH Y update-** There is still a lot of the CTH Y project left to complete. Currently Jewell Associates have been looking at a few adjustments that need approval. This has pushed County paving out until 2020. Chip seal went very well. Also Rockbridge Park has been completed. CTH O has been re-applied for using STP Local and is currently 60% complete with a 10 year extension in which we are 3 years into that extension.
- c. **Township- update-** Town of Richland projects are being completed, culvert at Comar, repavement on Raymond Rd. Culvert extensions for Town of Willow. Still a lot of maintenance to complete before winter.

Other Business

- Men's restroom sink needs to be replaced. Current sink is an old stone one that isn't working correctly and is slowly falling apart as well as very hard to keep clean. The cost to replace is estimated at around \$4,500 for a stainless steel sink.

-It was brought to the Committee's attention that there is a resident on Section Hollow that is running a business that requires driving quad axel milk trucks up and down this town road. These trucks are tearing up the seal coating and wreaking havoc on the road. The Town of Rockbridge posted weight bans on the road but the ban is not being enforced. Commissioner Bill Condon stated that the road is not designed for this type of traffic but it is up to the townships own board to write up and ordinance or however the board decides to handle this issue.

The next regular Highway Committee meeting will be held, *Thursday, September 6th, 2018 @ 9:00 a.m.*

Motion to adjourn the meeting by *Marty Brewer*, seconded by *Larry Sebranek*. Motion carried.

Chairman Buford Marshall adjourned the meeting at 10:40 a.m.

_____ Marty Brewer - Secretary