

HIGHWAY COMMITTEE
RICHARD RASMUSSEN – CHAIRMAN
30398 Moss Hollow Lane, Lone Rock
BUFORD MARSHALL– V. CHAIRMAN
322 West Liberty Street, Lone Rock
MARTY BREWER – SECRETARY
26766 CTH DD, Richland Center
PAUL KINNEY
11826 Maple Valley Road, Blue River
LARRY SEBRANEK
32742 Cold Spring Lane, Lone Rock

**RICHLAND COUNTY
HIGHWAY COMMISSION**
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Highway Commissioner
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LISA MUELLER
Bookkeeper
CERRESA ROSE
Office Clerk
GLEN NIEMEYER
Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE MEETING

April 5, 2018

MINUTES

The Regular Highway Committee meeting of April 5, 2018 was called to order at 9:00 a.m. by Chairman Rasmussen, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

<input checked="" type="checkbox"/> Richard Rasmussen	<input checked="" type="checkbox"/> Cerresa Rose
<input checked="" type="checkbox"/> Buford Marshall	<input type="checkbox"/> _____
<input checked="" type="checkbox"/> Marty Brewer	<input type="checkbox"/> _____
<input checked="" type="checkbox"/> Paul Kinney	<input type="checkbox"/> _____
<input checked="" type="checkbox"/> Larry Sebranek	<input type="checkbox"/> _____
<input checked="" type="checkbox"/> Bill Condon	<input type="checkbox"/> _____

There was proper proof of notification.

Read and approve the agenda.

Moved by *Larry Sebranek*, seconded by *Paul Kinney* to approve and accept the agenda as read.
Motion carried.

Read & approve minutes from March 2nd and March 20th, 2018 Highway Committee Meetings.

Moved by *Buford Marshall*, seconded by *Paul Kinney* to approve and accept the minutes as read.
Motion carried.

Review voucher listing and approve for payment.

Total amount for unpaid bills: \$31,702.21. Pre-paid bills were \$184,585.52. Moved by *Marty Brewer*, seconded by *Paul Kinney* to approve vouchers for payment. Motion carried.

Review & award bridge consultant bids

Bids were opened. A motion was made by *Marty Brewer*, seconded by *Larry Sebranek* to award the 2018-2019 bridge consulting bid to *Westbrook Associated Engineers*. Motion carried.

Discussion on March fuel bids with suppliers

There were representatives from both Premier Coop and FS in attendance. Premier Coop explained to the Committee that they are the Highway Departments current supplier and the current fuel purchases contain no ethanol. Premiere also informed the Committee that they do offer fuel monitoring on tanks if they would like to look into that. The representative from FS discussed with the Committee the differences in pricing and that most of the expense comes from the additives that each company decides to use. FS explained to the Committee that as part of their services they monitor tanks as well as provide tank services such as water/moisture inspections. A motion was made by *Buford Marshall*, seconded by *Larry Sebranek* to postpone a supplier decision until more information is received by both FS and Premier Coop so that numbers can be compared “apples to apples”. Motion carried.

Review & award truck bids

A motion was made by *Paul Kinney*, seconded by *Marty Brewer* to award the truck bid to Lakeside International. Motion carried.

TRUCK	Notes	Bid Amount
V&H	\$112,907 with Trade-in \$12,500	\$100,407
Lakeside International	\$101,457 with Trade-in \$11,000	\$90,457

Discussion on proposed ATV/UTV routes

Commissioner Bill Condon discussed with the Highway Committee that there are two roads that were not included in the resolution. US 60 from TB to JJ and US 80 to Bowen Circle. The Town of Buena Vista has given their approval and it will go to County for approval before it can be submitted to the State. The Highway Department will work on and get a resolution to County that is properly worded. A motion was made by *Larry Sebranek*, seconded by *Paul Kinney* approve County RC. Motion carried.

Discussion of State sealcoat PBM

Commissioner Bill Condon drew up a PBM quote for the state for chip seal on US 58 (Highway 14 to Ithaca). The quote was for an estimated \$1.73 sq/yd for around a 5 mile stretch of road. This is an increase from 2017 due to the price of oil going up and 2% inflation. The Highway Department is looking at around \$30,000-\$31,000 per mile which includes manpower, materials, equipment and the use of Crawford County’s chipper. US 58 is being prepped and ready for the chip seal.

Discussion of County proposed sealcoat for 2018

This discussion is going to be tabled for next month’s meeting.

Discussion of truck mounted brine tank

The Richland County Highway Department was contacted by the Village of Prairie du Chien about a brand new truck mounted brine tank that they are selling. The purchase of this brine tank would save the Department from having to send out multiple trucks and making multiple trips for brine. The brand new unit would cost the Highway Department around \$12,500. A motion was made by *Paul Kinney*, seconded by *Marty Brewer* to purchase the truck mounted brine tank. Motion carried.

Move into Closed Session 19.85(1)(c) of the Wisconsin State Statutes – Employee grievances

Moved by *Larry Sebranek*, seconded by *Buford Marshall* to move into closed session. Motion carried.

Moved by *Buford Marshall*, seconded by *Larry Sebranek* to return to open session. Motion carried.

Commissioner’s report.

- a. County Spring Work- County completed their brush work. There was a small delay from the recent snow. County is now starting to patch and crack sealing. Continued work on picking up trash, putting in culvert markers and just normal section work.
- b. State Operations- Started crack sealing US 58. The State crew will be working on the US 58 chip seal project as well as some other projects along US 80 north. Patch work and paving on US 80 and US 60.

Other Business

Commissioner Bill Condon informed that Committee that he had attended the most recent Finance and Personnel meeting to discuss two positions at the Highway Department that were affected by the current wage scale. Bill explained to the Committee that the Superintendents position is now corrected because it follows the current wage scale. He then explained that the other position currently affected is the Office Clerk’s position. There is an issue with whether the Office Clerk should be granted the wage that she was hired at or the wage that follows the current wage study. Bill is going to get this item on the agenda for the next Finance and Personnel meeting.

The next regular Highway Committee meeting will be held, *Thursday, May 3rd, 2018 @ 9:00 a.m.*

Motion to adjourn the meeting by *Buford Marshall*, seconded by *Larry Sebranek*. Motion carried.

Chairman Rasmussen adjourned the meeting at 12:15 p.m.

_____ Marty Brewer - Secretary