

HIGHWAY COMMITTEE
RICHARD RASMUSSEN – CHAIRMAN
30398 Moss Hollow Lane, Lone Rock
BUFORD MARSHALL– V. CHAIRMAN
322 West Liberty Street, Lone Rock
MARTY BREWER – SECRETARY
26766 CTH DD, Richland Center
PAUL KINNEY
11826 Maple Valley Road, Blue River
LARRY SEBRANEK
32742 Cold Spring Lane, Lone Rock

**RICHLAND COUNTY
HIGHWAY COMMISSION**
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JIM CHITWOOD
Highway Commissioner
Cell Phone# 608-604-7623
BILL CONDON
Patrol Superintendent
Cell Phone# 608-604-7624
LISA MUELLER
Bookkeeper
CERRESA ROSE
Office Clerk
GLEN NIEMEYER
Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE MEETING

January 4, 2018

MINUTES

The Regular Highway Committee meeting of January 4, 2018 was called to order at 9:00 a.m. by Chairman Rasmussen, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

<input checked="" type="checkbox"/> Richard Rasmussen	<input checked="" type="checkbox"/> Chris Blum, SEH Engineering
<input checked="" type="checkbox"/> Buford Marshall	<input type="checkbox"/> _____
<input checked="" type="checkbox"/> Marty Brewer	<input type="checkbox"/> _____
<input checked="" type="checkbox"/> Paul Kinney	<input type="checkbox"/> _____
<input checked="" type="checkbox"/> Larry Sebranek	<input type="checkbox"/> _____
<input checked="" type="checkbox"/> Bill Condon	<input type="checkbox"/> _____

There was proper proof of notification.

Read and approve the agenda.

Moved by *Larry Sebranek*, seconded by *Buford Marshall* to approve and accept the agenda as read. Motion carried.

Read & approve minutes from December 7, 2017 Highway Committee Meetings.

Moved by *Buford Marshall*, seconded by *Paul Kinney* to approve and accept the minutes as read. Motion carried.

Review voucher listing and approve for payment.

Total amount for unpaid bills: \$187,989.83. Pre-paid bills were \$291,080.75. Moved by *Larry Sebranek*, seconded by *Marty Brewer* to approve vouchers for payment. Motion carried.

Recommend acting Commissioner Bill Condon for Appointment

Moved by *Paul Kinney*, seconded by *Larry Sebranek* to recommend Mr. Bill Condon for permanent status. Motion carried.

Discussion of probationary status of employee – Lisa Mueller

Moved by *Marty Brewer*, seconded by *Buford Marshall* to move Lisa Mueller off of probation status. Motion Carried.

Move into Closed Session 19.85(1)(c) Wisconsin State Statutes – Employee Termination

Moved by *Larry Sebranek*, seconded by *Buford Marshall* to move into closed session. Motion Carried.

Moved by *Marty Brewer*, seconded by *Larry Sebranek* to return to open session. Motion carried.

Dozer purchase approval

A leased dozer, in like new condition with warranty, was available for purchase. Bill Condon was given approval for purchase and saved the Highway Department about \$50,000. Moved by *Larry Sebranek*, seconded by *Buford Marshall* to approve the purchase of the dozer. Motion carried.

Discussion of quotes and purchasing of an Asphalt Hot Box

Moved by *Larry Sebranek*, seconded by *Buford Marshall* to purchase a Hot Box mixer from Sherwin Industries for \$30,960. This is necessitated by the future plans of no new paving but the need for asphalt patching. Motion carried.

Discussion on where to put funds from 2017 PBMs

Moved by *Paul Kinney*, seconded by *Buford Marshall* to put any excess funds from the 2017 PBMs to the machinery fund. Motion carried.

Set 2018 Committee meeting dates

January 4 th , 2018 @ 9:00 a.m.	July 5 th , 2018 @ 9:00 a.m.
February 2 nd , 2018 @ 9:00 a.m.	August 2 nd , 2018 @ 9:00 a.m.
March 2 nd , 2018 @ 9:00 a.m.	September 6 th , 2018 @ 9:00 a.m.
April 5 th , 2018 @ 9:00 a.m.	October 4 th , 2018 @ 9:00 a.m.
May 3 rd , 2018 @ 9:00 a.m.	November 2 nd , 2018 @ 9:00 a.m.
June 7 th , 2018 @ 9:00 a.m.	December 6 th , 2018 @ 9:00 a.m.

Moved by *Buford Marshall*, seconded by *Paul Kinney* to approve the 2018 committee meeting dates. Motion Carried.

Discussion of new equipment needs

The need to purchase a new tri-axle truck was discussed as well as the suggestion of purchasing another 3 point boom mower. Moved by *Buford Marshall*, seconded by *Paul Kinney* to research a replacement tri-axle truck. Motion carried.

Discussion of fleet age and replacement of tri-axle truck #21

Currently the Highway Department has a fleet of 30 trucks. It was discussed that replacing one truck a year is inadequate.

Discussion of 2018 General Transportation Aids (GTA)

The General Transportation Aids were discussed. The amount received in 2017 for GTA was \$537,271.41. For 2018 the GTA is calculated to be around \$603,835.42.

Commissioner's report.

- a. Boom Mowing- The crew has been working in the southwestern part of the County.
- b. County brushing activities- County crews are working on CTH I and CTH II
- c. State brushing activities- State crews are working on STH 80 south as well as STH 56 to Gillingham. Will be doing 80 north swamp moving up to DNR land.

Other Business.

Chris Blum from SEH Engineering was present at the meeting. Chris introduced himself to the Highway Committee and expressed interest in working with the committee on future bridge designs.

The next regular Highway Committee meeting will be held, *Friday, February 2nd, 2018 @ 9:00 a.m.*

Motion to adjourn the meeting by *Larry Sebranek*, seconded by *Paul Kinney*. Motion carried.

Chairman Rasmussen adjourned the meeting at 10:46 a.m.

_____ Marty Brewer - Secretary