

**HIGHWAY COMMITTEE**

**RICHARD RASMUSSEN - CHAIRMAN**  
30398 Moss Hollow Lane, Lone Rock  
**BUFORD MARSHALL- V. CHAIRMAN**  
322 West Liberty Street, Lone Rock  
**MARTY BREWER - SECRETARY**  
26766 CTH DD, Richland Center  
**PAUL KINNEY**  
11826 Maple Valley Road, Blue River  
**LARRY SEBRANEK**  
32742 Cold Spring Lane, Lone Rock

**RICHLAND COUNTY  
HIGHWAY COMMISSION**

*120 Bowen Circle, Richland Center, WI 53581*

**OFFICE PHONE (608) 647-4707**

**FAX (608) 647-3231**

**JIM CHITWOOD**  
Highway Commissioner  
Cell Phone# 608-604-7623  
**BILL CONDON**  
Patrol Superintendent  
Cell Phone# 608-604-7624  
**JEANNE MARSHALL**  
Bookkeeper  
**LISA MUELLER**  
Office Clerk  
**GLEN NIEMEYER**  
Parts Clerk

**RICHLAND CO. HIGHWAY COMMITTEE MEETING**

June 2, 2017

**MINUTES**

The Regular Highway Committee meeting of June 2, 2017 was called to order at 9:00 a.m. by Chairman Rasmussen, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Richard Rasmussen | <input checked="" type="checkbox"/> Bill Condon     |
| <input checked="" type="checkbox"/> Buford Marshall   | <input checked="" type="checkbox"/> Jeanne Marshall |
| <input checked="" type="checkbox"/> Marty Brewer      | <input type="checkbox"/> _____                      |
| <input checked="" type="checkbox"/> Paul Kinney       | <input type="checkbox"/> _____                      |
| <input checked="" type="checkbox"/> Larry Sebranek    | <input type="checkbox"/> _____                      |
| <input type="checkbox"/> Jim Chitwood                 | <input type="checkbox"/> _____                      |

***There was proper proof of notification.***

***Read and approve the agenda.***

Moved by *Kinney*, seconded by *Marshall* to approve and accept the agenda as read.  
Motion carried.

***Read & approve minutes from May 4<sup>th</sup>, and May 24<sup>th</sup>, 2017 Highway Committee Meetings.***

Moved by *Marshall* seconded by *Brewer*, to approve the minutes as read.  
Motion carried.

***Review voucher listing and approve for payment.***

Total amount for pre-paid and unpaid bills: \$671,060.65.  
Moved by *Sebranek*, seconded by *Marshall* to approve vouchers for payment.  
Motion carried.

***Review 2016 year end audit.***

Reviewed, no action.

***Review current 2017 fund balance.***

Reviewed, no action.

***Discuss equipment sales – Wisconsin Online Auction.***

Tractor sales were good.

***Discuss sand pit acquisition progress.***

Still working through easements.

**Discuss spending reductions and operations.**

Sealcoating will proceed but reduced from 2016.

**Extention of Patrol Superintendent vacation.**

Moved by *Rasmussen*, seconded by *Marshall* to extend Patrol Superintendent's vacation until the 1<sup>st</sup> of the year. Motion carried.

**Review employee retirements, retention, new hires. Discuss employees who have terminated their employment.**

Recently lost 7 – reasons cited were lack of County support among others. Moved by *Sebranek*, seconded by *Marshall* to set up interviews soon. Motion carried.

**Commissioner's report.**

- a. *CTH JJ*. Paving completed. Foreman did an excellent job on paving. Will be completed the end of June.
- b. *Town work*. Pleasant Valley scheduled soon.
- c. *State work*. Did work on 56 & 80 south. Last part of July, early August – chip seal 14E.

**Other Business.**

Application to replace bridges on McAvoy Road, UW Richland, and BB at Bear Creek – applied for funds for CTH O.

The next regular Highway Committee meeting will be held, *Thursday, July 6, 2017 @ 9:00 a.m.*

Motion to adjourn the meeting by *Kinney*, seconded by *Marshall*. Motion carried.

*Chairman Rasmussen* adjourned the meeting at 10:35 a.m.

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Marty Brewer - Secretary