

HIGHWAY COMMITTEE
RICHARD RASMUSSEN - CHAIRMAN
30398 Moss Hollow Lane, Lone Rock
BUFORD MARSHALL- V. CHAIRMAN
322 West Liberty Street, Lone Rock
MARTY BREWER - SECRETARY
26766 CTH DD, Richland Center
PAUL KINNEY
11826 Maple Valley Road, Blue River
LARRY SEBRANEK
32742 Cold Spring Lane, Lone Rock

**RICHLAND COUNTY
HIGHWAY COMMISSION**
120 Bowen Circle, Richland Center, WI 53581
OFFICE PHONE (608) 647-4707
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JIM CHITWOOD
Highway Commissioner
Cell Phone# 608-604-7623
BILL CONDON
Patrol Superintendent
Cell Phone# 608-604-7624
JEANNE MARSHALL
Bookkeeper
LISA MUELLER
Office Clerk
GLEN NIEMEYER
Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE MEETING

May 4, 2017

MINUTES

The Regular Highway Committee meeting of May 4, 2017 was called to order at 9:00 a.m. by Chairman Rasmussen, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

| | | |
|---|--------------------------|-------|
| <input checked="" type="checkbox"/> Richard Rasmussen | <input type="checkbox"/> | _____ |
| <input checked="" type="checkbox"/> Buford Marshall | <input type="checkbox"/> | _____ |
| <input checked="" type="checkbox"/> Marty Brewer | <input type="checkbox"/> | _____ |
| <input checked="" type="checkbox"/> Paul Kinney | <input type="checkbox"/> | _____ |
| <input checked="" type="checkbox"/> Larry Sebranek | <input type="checkbox"/> | _____ |
| <input checked="" type="checkbox"/> Jim Chitwood | <input type="checkbox"/> | _____ |

There was proper proof of notification.

Read and approve the agenda.

Moved by *Sebranek*, seconded by *Marshall* to approve and accept the agenda as read.
Motion carried.

Read & approve minutes from April 6th, 2017 Highway Committee Meeting.

Moved by *Kinney*, seconded by *Marshall*, to approve the minutes as read.
Motion carried.

Election of Highway Committee Officers.

Moved by *Kinney*, seconded by *Sebranek* to cast a unanimous ballot for the current officers; Chairman-Rasmussen, Vice-Chairman-Marshall, Secretary- Brewer.
Motion carried.

Review voucher listing and approve for payment.

Total amount for pre-paid and unpaid bills: \$281,659.86.
Moved by *Marshall*, seconded by *Sebranek* to approve vouchers for payment.
Motion carried.

Discuss Sand Pit acquisition.

Update: waiting for decision on paying or borrowing. Motion to proceed with payment by *Sebranek*, seconded by *Kinney*. Motion carried.

Discuss machinery sales – Wisconsin Online Auction.

Tractors are doing well, Bidding is still open until May 15th.

Review list of capital expenditures.

Discussion only.

Discuss addendum changes regarding hiring/advertisement policy.

Keep things the same as per Personnel & Finance. Moved by *Kinney*, seconded by *Marshall* to move forward and post ad and set up interviews. Motion carried.

Discuss insurance involving licensed vehicles.

Moved by *Sebranek*, seconded by *Marshall* to leave insurance as it is. Motion carried.

Review issues with employee retention, including data illustrating overall compensation.

Moved by *Sebranek*, seconded by *Brewer* to send replacements (Bill & Jeanne) for Jim Chitwood to Department Head Meeting. Motion carried.

Move into closed session 19.85 (1)(c)(f) of Wisconsin Statutes, for preliminary consideration of specific personnel problems and disciplinary data of a public employee.

Roll call: Rasmussen-yes, Marshall-yes, Brewer-yes, Kinney-yes, Sebranek-yes.

Moved by *Sebranek*, seconded by *Marshall* to go into closed session. Motion carried.

Moved by *Marshall*, seconded by *Kinney* to return to open session. Motion carried.

Review proposals involving upcoming legislative issues, position papers, WCHA proposals.

No discussion until next meeting.

Commissioner's report.

- a. *CTH JJ.* On schedule.
- b. *Town work.* Going well in spite of wet weather.
- c. *State work.* First bridge wash complete. Made money. Large PBM project on STH 14.
- d. *New employee.* Jesse Storms starts May 8th, 2017.

Other Business.

Motion by *Kinney*, second by *Sebranek* to allow Bill Condon to sign state contracts in Jim's absence due to illness.

The next regular Highway Committee meeting will be held, *Friday, June 2, 2017 @ 9:00 a.m.*

Motion to adjourn the meeting by *Sebranek*, seconded by *Marshall*. Motion carried.

Chairman Rasmussen adjourned the meeting at 11:15 a.m.

Marty Brewer - Secretary