

HIGHWAY COMMITTEE
RICHARD RASMUSSEN - CHAIRMAN
 30398 Moss Hollow Lane, Lone Rock
BUFORD MARSHALL- V. CHAIRMAN
 322 West Liberty Street, Lone Rock
MARTY BREWER - SECRETARY
 26766 CTH DD, Richland Center
PAUL KINNEY
 11826 Maple Valley Road, Blue River
LARRY SEBRANEK
 32742 Cold Spring Lane, Lone Rock

**RICHLAND COUNTY
 HIGHWAY COMMISSION**
 120 Bowen Circle, Richland Center, WI 53581
OFFICE PHONE (608) 647-4707
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JIM CHITWOOD
 Highway Commissioner
 Cell Phone# 608-604-7623
BILL CONDON
 Patrol Superintendent
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JEANNE MARSHALL
 Bookkeeper
LISA MUELLER
 Office Clerk
GLEN NIEMEYER
 Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE MEETING

January 5, 2017

MINUTES

The Regular Highway Committee meeting of January 5, 2017 was called to order at 9:00 a.m. by Chairman Rasmussen, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Richard Rasmussen | <input checked="" type="checkbox"/> St. Joseph Imp. Rep. |
| <input checked="" type="checkbox"/> Buford Marshall | <input checked="" type="checkbox"/> Simpson Tractor Rep. |
| <input checked="" type="checkbox"/> Marty Brewer | <input checked="" type="checkbox"/> Hillsboro Equipment Rep. |
| <input checked="" type="checkbox"/> Paul Kinney | <input checked="" type="checkbox"/> Monroe Truck Equipment Rep. |
| <input checked="" type="checkbox"/> Larry Sebranek | <input checked="" type="checkbox"/> Universal Truck Equipment Rep. |
| <input checked="" type="checkbox"/> Jim Chitwood | <input checked="" type="checkbox"/> Serwe Imp. Rep. |

There was proper proof of notification.

Read and approve the agenda.

Moved by *Kinney*, seconded by *Marshall* to approve and accept the agenda as read.
 Motion carried.

Read and approve minutes from Dec. 2nd, Dec. 15th, 2016 Highway Committee Meeting.

Approved as mailed. Motion carried.

Review voucher listing and approve for payment.

Total amount for pre-paid and unpaid bills: \$657,321.52.

Moved by *Marshall*, seconded by *Kinney* to approve vouchers for payment.
 Motion carried.

Set Committee dates for 2017 monthly meetings.

Jan. 5, 2017 – 9:00 a.m.	Feb. 2, 2017 – 9:00 a.m.	March 2, 2017 – 9:00 a.m.
April 6, 2017 – 9:00 a.m.	May 4, 2017 – 9:00 a.m.	<u>Friday</u> , June 2, 2017 – 9:00 a.m.
July 6, 2017 – 9:00 a.m.	Aug. 3, 2017 – 9:00 a.m.	Sept. 7, 2017 – 9:00 a.m.
Oct. 5, 2017 – 9:00 a.m.	Nov. 2, 2017 – 9:00 a.m.	Dec. 7, 2017 – 9:00 a.m.

Moved by *Brewer*, seconded By *Kinney* to approve the 2017 dates. Motion carried.

Review respective bids for new tractor/mower combinations.

Tractor/Mower	Notes	Bid Amount
Simpson's	New Holland	2 units - \$186,588.00
Hillsboro Equipment	Submitted 2 bids (John Deere)	2 units - \$190,188.48 \$228,044.76
Mid States Equip.	- - -	- - -
St. Joseph Equip.	Case IH – heavier tractor	2 units - \$212,600.00
Homesteaders	- - -	- - -

Moved by *Sebranek*, second by *Marshall* to accept Simpson's bid for New Holland. Motion carried.

Review respective bids for new dump box, hydraulic system, snow plow and wing.

Moved by *Marshall*, second by *Brewer* to consider bids at February meeting. Motion carried.

Discuss approval of probationary status – Josh Elder.

Moved by *Marshall*, second by *Sebranek* to move Josh to full time status. Motion carried.

Discuss strategies to improve employee retention and attraction.

As benefits are reduced – starting or continuing to be a problem.

Commissioner's report.

- a. *Report on equipment dependability issues.* Had 7 trucks out of service on December 15th weekend storm. Mower tractors are getting old and less dependable.
- b. *Discuss applications/interview schedule for foreman position.* No outside applicants meet requirements. Will look internally.
- c. *Winter's fury so far!* Tough year so far. Salt/sand should hold out. Had excess to begin winter.

Other Business.

Cutting services? Painting & sealcoating – delaying would add to cost in the future.

The next regular Highway Committee meeting will be held, *Thurs., February 2, 2017 @ 9:00 a.m.*

Motion to adjourn the meeting by *Sebranek*, seconded by *Brewer*. Motion carried.

Chairman Rasmussen adjourned the meeting at 12:35 p.m.

Marty Brewer - Secretary