

HIGHWAY COMMITTEE
RICHARD RASMUSSEN – CHAIRMAN
30398 Moss Hollow Lane, Lone Rock
BUFORD MARSHALL– V. CHAIRMAN
322 West Liberty Street, Lone Rock
MARTY BREWER – SECRETARY
26766 CTH DD, Richland Center
PAUL KINNEY
11826 Maple Valley Rd., Blue River
LARRY SEBRANEK
32742 Cold Spring Ln., Lone Rock

**RICHLAND COUNTY
HIGHWAY COMMISSION**
120 Bowen Circle, Richland Center, WI 53581
OFFICE PHONE (608) 647-4707
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JIM CHITWOOD
Highway Commissioner
Cell Phone# 608-604-7623
BILL CONDON
Patrol Superintendent
Cell Phone# 608-604-7624
JEANNE MARSHALL
Bookkeeper
LISA MUELLER
Office Clerk
GLEN NIEMEYER
Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE MEETING

June 3, 2016

MINUTES

The Regular Highway Committee meeting of June 3rd, 2016 was called to order at 9:00 a.m. by Chairman Rasmussen, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

<input checked="" type="checkbox"/> Richard Rasmussen	<input checked="" type="checkbox"/> Fred Gruber – Jewell & Associates
<input checked="" type="checkbox"/> Buford Marshall	<input type="checkbox"/>
<input checked="" type="checkbox"/> Marty Brewer	<input type="checkbox"/>
<input checked="" type="checkbox"/> Paul Kinney	<input type="checkbox"/>
<input checked="" type="checkbox"/> Larry Sebranek	<input type="checkbox"/>
<input checked="" type="checkbox"/> Jim Chitwood	<input type="checkbox"/>

There was proper proof of notification.

Read and approve the agenda.

Moved by *Kinney*, seconded by *Marshall* to approve and accept the agenda as read.
Motion carried.

Read and approve minutes of May meeting.

Moved by *Brewer*, seconded by *Kinney* to approve the minutes as read.
Motion carried.

Review and recommend vouchers for payment.

Total amount for pre-paid and unpaid bills: \$697,834.82.
Moved by *Marshall*, seconded by *Sebranek* to approve vouchers for payment.
Motion carried.

9:15 a.m. – Met with Fred Gruber – Jewell & Associates.

Discussed improvements for CTH Y.

Update on Sand Pit.

Boundary changes approved by ETZ Committee. Final appraisal will be determined.

Discuss hiring of permanent and seasonal employees.

Have seasonal help lined up. Discussed ongoing permanent personnel needs.

Review options for summer hour's schedule.

Began discussion for changing hours during summer construction season.

Review draft of "Transportation" resolution.

Reviewed sample transportation resolution. Moved by *Brewer*, seconded by *Kinney* to take resolution to County Board. Motion carried.

Discuss correspondence method for meetings.

Members chose which method they prefer.

Discuss approval of probationary status – Marcus McCauley.

Moved by *Kinney*, seconded by *Marshall* to move Marcus McCauley's salary from probationary rate of \$10.92 to higher rate of \$11.41. Motion carried.

Commissioner's report.

- a. *CTH SR, CTH JJ.* – SR – 98% completed. JJ – continuing work.
- b. *County/State/other asphalt work.* – Doing wedging-taking advantage of seal coat plant.
- c. *June County Board meeting.* – Jim Chitwood will not be present due to conflict.
- d. *Wisconsin River bridges – Lone Rock.* – Meeting 1:30 to 6:00 p.m. on June 6th at Lone Rock Community Building.
- e. *Misc.* – Jim will attend Highway Conference to discuss state wide truck washing initiative.

Other Business.

Voting proxy signed by Chair for Highway Commission meeting.

Pros and cons of leasing vs owning mowing equipment was examined and ownership wins out.

The next regular Highway Committee meeting will be held, *Thursday, July 7th, 2016 @ 9:00 a.m.*

Motion to adjourn the meeting by *Kinney*, seconded by *Sebranek*. Motion carried.

Chairman Rasmussen adjourned the meeting at 11:30 a.m.

Marty Brewer - Secretary