

HIGHWAY COMMITTEE
RICHARD RASMUSSEN – CHAIRMAN
30398 Moss Hollow Lane, Lone Rock
GAYLORD L. DEETS- V. CHAIRMAN
20286 CTH D, Hillsboro
JAMES LEWIS – SECRETARY
31923 Town Hall Road, Muscoda
BUFORD MARSHALL
322 West Liberty Street, Lone Rock
PAUL KINNEY
11826 Maple Valley Rd., Blue River

**RICHLAND COUNTY
HIGHWAY COMMISSION**
120 Bowen Circle, Richland Center, WI 53581
OFFICE PHONE (608) 647-4707
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JIM CHITWOOD
Highway Commissioner
Cell Phone# 608-604-7623
BILL CONDON
Patrol Superintendent
Cell Phone# 608-604-7624
JEANNE MARSHALL
Bookkeeper
LISA MUELLER
Office Clerk
GLEN NIEMEYER
Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE MEETING

January 7th, 2016

MINUTES

The Regular Highway Committee meeting of January 7th, 2016 was called to order at 9:00 a.m. by Chairman Rasmussen, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

<input checked="" type="checkbox"/> Richard Rasmussen	<input type="checkbox"/>	_____
<input type="checkbox"/> Gaylord Deets (absent)	<input type="checkbox"/>	_____
<input checked="" type="checkbox"/> Jim Lewis	<input type="checkbox"/>	_____
<input checked="" type="checkbox"/> Buford Marshall	<input type="checkbox"/>	_____
<input checked="" type="checkbox"/> Paul Kinney	<input type="checkbox"/>	_____
<input checked="" type="checkbox"/> Jim Chitwood	<input type="checkbox"/>	_____

There was proper proof of notification.

Read and approve the agenda.

Moved by *Kinney*, seconded by *Marshall* to approve and accept the agenda as read.
Motion carried.

Read and approve minutes of December meetings.

December 3, 2015 and December 8, 2015.

Moved by *Marshall*, seconded by *Kinney* to approve minutes as read.
Motion carried.

Review and recommend vouchers for payment.

Total amount for pre-paid and unpaid bills: \$393,009.90.

Moved by *Kinney*, seconded by *Lewis* to approve vouchers for payment.
Motion carried.

9:15 a.m. – Discuss County’s partial acquisition of Teresa Schneider property for sand pit.

Discussed conditions and options for the property. There seems to be a willingness for both parties to cooperate.

Approve voting proxy assignment for upcoming WCHA Winter Highway Conference.

Moved by *Marshall*, seconded by *Kinney* to give the voting proxy to Jim Chitwood.
Motion carried.

9:40 a.m. – Discuss offering price to Teresa Schneider for partial acquisition of her property for a sand pit. May be closed session under Wisconsin Statutes, section 19.85(1)(e).

Marshall, Lewis, Kinney, Rasmussen all members voted yes. Moved by *Marshall*, seconded by *Kinney* to go into closed session under statute 19.85(1)(e). Motion carried.

Moved by *Marshall*, seconded by *Kinney* to return to open session.
Motion carried.

Discuss and approve probationary status of employee – Mark Clark.

Moved by *Kinney*, seconded by *Lewis* to approve the probation status of Mark Clark.
Motion carried.

Discuss issue regarding health insurance and injured employee.

Request for extension to the health insurance of an employee of 3 months.
Moved by *Marshall*, seconded by *Kinney*, to request for a 3 month extension to health insurance.
Motion carried.

Review and approve roster of eligible design engineering consultants.

Moved by *Kinney*, seconded by *Lewis*, to approve the list that was presented to the Committee.
Motion carried.

Schedule 2016 Highway Committee meeting dates.

Jan. 7, 2016 – 9:00 a.m.	Feb. 4, 2016 – 9:00 a.m.	March 3, 2016 – 9:00 a.m.
April 7, 2016 – 9:00 a.m.	May 5, 2016 – 9:00 a.m.	June 9, 2016 – 9:00 a.m.
July 7, 2016 – 9:00 a.m.	Aug. 4, 2016 – 9:00 a.m.	Sept. 8, 2016 – 9:00 a.m.
Oct. 6, 2016 – 9:00 a.m.	Nov. 3, 2016 – 9:00 a.m.	Dec. 8, 2016 – 9:00 a.m.

Discuss HRRR project proposal for CTH Q.

\$326,000.00 estimated cost. Cost shared. 90% Federal 10% local.
Moved by *Kinney*, second by *Rasmussen* to proceed with the project.
Motion carried.

Commissioner's report.

- a. Report on CHI-D funding for CTH Y. – \$260,000.00 total.
- b. Acknowledge TRI funding to be used on CTH Y. – Dayton, Forest Townships-CTH Y. \$42,831.54 total.
- c. Commissioner re-election. – County Board meeting January 19, 2016.
- d. Unusual winter – various work assignments. Discussed the winter work so far.

Other Business.

n/a

The next regular Highway Committee meeting will be held, *Thursday, Feb. 4th, 2016 @ 9:00 a.m.*

Motion to adjourn the meeting by *Kinney*, seconded by *Marshall*. Motion carried.

Chairman Rasmussen adjourned the meeting at 11:40 a.m.

James Lewis - Secretary