

HIGHWAY COMMITTEE
RICHARD RASMUSSEN – CHAIRMAN
 30398 Moss Hollow Lane, Lone Rock
GAYLORD L. DEETS- V. CHAIRMAN
 20286 CTH D, Hillsboro
JAMES LEWIS – SECRETARY
 31923 Town Hall Road, Muscoda
BUFORD MARSHALL
 322 West Liberty Street, Lone Rock
PAUL KINNEY
 11826 Maple Valley Rd., Blue River

**RICHLAND COUNTY
 HIGHWAY COMMISSION**
120 Bowen Circle, Richland Center, WI 53581
OFFICE PHONE (608) 647-4707
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JIM CHITWOOD
 Highway Commissioner
 Cell Phone# 608-604-7623
BILL CONDON
 Patrol Superintendent
 Cell Phone# 608-604-7624
JEANNE MARSHALL
 Bookkeeper
LISA MUELLER
 Office Clerk
GLEN NIEMEYER
 Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE SPECIAL MEETING

June 2, 2015

MINUTES

The Special Highway Committee meeting of Tuesday, June 2, 2015 was called to order at 9:00 a.m. by Chairman Rasmussen, in the County Board Room located on the third floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin 53581. This meeting will be a joint meeting with the Richland County Finance and Personnel Committee.

Present were:

- | | | |
|---|--------------------------|-------|
| <input checked="" type="checkbox"/> Richard Rasmussen | <input type="checkbox"/> | _____ |
| <input checked="" type="checkbox"/> Gaylord Deets | <input type="checkbox"/> | _____ |
| <input checked="" type="checkbox"/> Jim Lewis | <input type="checkbox"/> | _____ |
| <input checked="" type="checkbox"/> Buford Marshall | <input type="checkbox"/> | _____ |
| <input checked="" type="checkbox"/> Paul Kinney | <input type="checkbox"/> | _____ |
| <input checked="" type="checkbox"/> Jim Chitwood | <input type="checkbox"/> | _____ |

There was proper proof of notification.

Read and approve the agenda.

Moved by *Deets*, second by *Marshall* to approve and accept the agenda as read.
 Motion carried.

Discuss Highway related items as part of the Finance and Personnel Agenda.

a. Workman’s Comp. – Leave of Absence.

Discussed County’s Workman’s Comp. and Leave of Absence policy. The person may not be back until next March or so. Will change the County Handbook at the next meeting in June to fit this case.

b. Job title updates and reclassification requests.

a. Office Clerk.

To increase the hours from 35 to 40 hours due to the workload. Denied. Moved to County Grade 19 with wage frozen at \$20.24.

b. Bookkeeper.

Would like to change title to meet the work load which has changed over the years. Moved from Highway Classification to County Grade 21.

Motion to adjourn by Marshall, seconded by Rasmussen.
 Motion carried.

Chairman Rasmussen adjourned the meeting at 10:00 a.m.

 James Lewis, Secretary