

HIGHWAY COMMITTEE
RICHARD RASMUSSEN - CHAIRMAN
30398 Moss Hollow Lane, Lone Rock
BUFORD MARSHALL- V. CHAIRMAN
322 West Liberty Street, Lone Rock
MARTY BREWER - SECRETARY
26766 CTH DD, Richland Center
PAUL KINNEY
11826 Maple Valley Road, Blue River
LARRY SEBRANEK
32742 Cold Spring Lane, Lone Rock

RICHLAND COUNTY HIGHWAY COMMISSION

120 Bowen Circle, Richland Center, WI 53581

OFFICE PHONE (608) 647-4707

FAX (608) 647-3231

JIM CHITWOOD
Highway Commissioner
Cell # 608-604-7623
BILL CONDON
Patrol Superintendent
Cell # 608-604-7624
JEANNE MARSHALL
Bookkeeper
LISA MUELLER
Office Clerk
GLEN NIEMEYER
Parts Clerk

March 29, 2017

THE REGULAR MEETING OF THE RICHLAND COUNTY HIGHWAY COMMITTEE WILL BE HELD **Thursday, April 6, 2017 @ 9:00 a.m., IN THE CONFERENCE ROOM**, AT THE RICHLAND COUNTY HIGHWAY SHOP, 120 BOWEN CIRCLE, RICHLAND CENTER, WISCONSIN 53581.

*** AGENDA ***

1. Call the meeting to order.
2. Proof of notification.
3. Approve agenda.
4. Review and approve minutes from both March 2nd, and March 22nd, 2017 meetings.
5. Review voucher listing and approve for payment.
6. Update on Sand Pit acquisition.
7. Review expenditures for salt purchases (2017-2018).
8. Review changes and economic impacts involving bridge weight limits.
9. Discuss Federal Aid Bridge application process.
10. Discuss Summer WCHA Highway Conference.
11. Discuss highlights of spring statewide Commissioner's meeting.
12. Approve seasonal employee hiring for summer work.
13. Review proposal for dozer purchase.
14. Commissioner's report.
 - a. Gratitude toward employees / evaluations.
 - b. Highway safety versus financial cutbacks.
 - c. Administrative/work assistance with towns/other municipalities.
 - d. Additional state work items.
15. Other business.
16. Schedule next Highway Committee meeting.
17. Adjourn.

Sincerely,



Jim Chitwood
Commissioner

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RICHLAND CO. HIGHWAY COMMITTEE MEETING

March 2, 2017

MINUTES

The Regular Highway Committee meeting of March 2, 2017 was called to order at 9:00 a.m. by Chairman Rasmussen, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

☒ Richard Rasmussen
☒ Buford Marshall
☒ Marty Brewer
☒ Paul Kinney
☒ Larry Sebranek
☒ Jim Chitwood

☒ Meigs - Jesse Warner
☒ Flint Hills - Joe Clements

☐
☐
☐
☐

There was proper proof of notification.

Read and approve the agenda.

Moved by *Kinney*, seconded by *Marshall* to approve and accept the agenda as read.
Motion carried.

Read and approve minutes from February 2nd, 2017 Highway Committee Meeting.

Moved by *Brewer*, seconded by *Marshall* to approve the minutes as read.
Motion carried.

Review voucher listing and approve for payment.

Total amount for pre-paid and unpaid bills: \$265,884.62.

Moved by *Marshall*, seconded by *Sebranek* to approve vouchers for payment.
Motion carried.

Update on Sand Pit acquisition/discussion.

Some work has to be done regarding easements.

Change Committee date for September.

Jim will be gone September 7th & 8th. Will be discussed later, closer to September.

Set date/time for interviews of new Equipment Operator/Patrolman.

Interview set for March 22nd, 2017 at 5:30 p.m.

Review bids for sealcoat emulsions (9:40 a.m.)

EMULSIONS	Notes	Bid Amount
Flint Hills/Farner Asphalt	HFRS-2 / CRS-2	\$1.793/per gal.
	HFRS-2P / CRS-2P	\$2.013/per gal.
Meigs	HFRS-2 / CRS-2	\$2.1274/per gal.
	HFRS-2P / CRS-2P	\$2.3774/per gal.

Total gallons to be determined. Moved by *Marshall*, seconded by *Brewer* to go with Flint Hills/Farner Asphalt. Motion carried.

Discuss potential STP Bridge replacement applications.

Discussion only.

Commissioner's report.

- a. *Guardrail repair.* Tremendous amount of work, but early spring has helped.
- b. *Evaluations, job description questionnaires.* Has 6 or 7 to go-also redid job descriptions.
- c. *Riprap hauling.* Hauling material from Willow Quarry that is ours from CTH D improvement which will be stockpiled at the shop.
- d. *Misc.* n/a.

Other Business.

n/a

The next regular Highway Committee meeting will be held, *Thurs., April 6, 2017 @ 9:00 a.m.*

Motion to adjourn the meeting by *Marshall*, seconded by *Kinney*. Motion carried.

Chairman Rasmussen adjourned the meeting at 10:25 a.m.

Marty Brewer - Secretary

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RICHLAND CO. HIGHWAY COMMITTEE SPECIAL MEETING

March 22, 2017

MINUTES

The Special Highway Committee meeting of Wednesday, March 22, 2017 was called to order at 5:30 p.m. by Commissioner Chitwood, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

<input checked="" type="checkbox"/> Richard Rasmussen	<input type="checkbox"/>	_____
<input checked="" type="checkbox"/> Buford Marshall	<input type="checkbox"/>	_____
<input checked="" type="checkbox"/> Marty Brewer	<input type="checkbox"/>	_____
<input checked="" type="checkbox"/> Paul Kinney	<input type="checkbox"/>	_____
<input checked="" type="checkbox"/> Larry Sebranek	<input type="checkbox"/>	_____
<input checked="" type="checkbox"/> Jim Chitwood	<input type="checkbox"/>	_____

There was proper proof of notification.

Read and approve the agenda.

Moved by *Kinney*, seconded by *Marshall* to approve and accept the agenda as read.
Motion carried.

Briefly discuss CTH Y – Ho-Chunk funding.

Received County Board approval.

Move into closed session 19.85(1)(c) of the Wisconsin Statutes for the purpose of job interviews.

Roll call – all in favor.

Moved by *Marshall*, seconded by *Sebranek* to go into closed session.
Motion carried.

Moved by *Marshall*, seconded by *Sebranek* to return to open session.
Motion carried.

Motion to adjourn by *Sebranek*, seconded by *Brewer*. Motion carried.

Commissioner Chitwood adjourned the meeting at 7:25 p.m.

Marty Brewer - Secretary